

MINUTES

COMMITTEE OF THE WHOLE

April 11, 2018 – 9:00 am – Council Chamber, 4th Floor, City Hall

Present: Mayor Danny Breen, Chair
Deputy Mayor Sheilagh O'Leary
Councillor Dave Lane
Councillor Hope Jamieson
Councillor Deanne Stapleton
Councillor Maggie Burton
Councillor Debbie Hanlon
Councillor Ian Froude
Councillor Sandy Hickman (left at 11:02 am)

Regrets: Councillor Jamie Korab
Councillor Wally Collins

Staff: Kevin Breen, City Manager
Jason Sinyard, Deputy City Manager of Planning, Engineering & Regulatory Services
Derek Coffey, Deputy City Manager – Finance & Administration
Tanya Haywood, Deputy City Manager of Community Services
Lynnann Winsor, Deputy City Manager of Public Works
Cheryl Mullett, City Solicitor
Ken O'Brien, Chief Municipal Planner
Victoria Etchegary, Manager of Organizational Performance & Strategy (left at 9:50 am)
Garrett Donaher, Manager of Transportation Engineering (arrived at 10:30 am)
Susan Bonnell, Manager of Communications and Office Services
Elaine Henley, City Clerk
Kathy Driscoll, Legislative Assistant

Others: Meghan Lafferty, Acting Director of Nature Conservancy of Canada
Kevin Schulz, Nature Conservancy of Canada
Callie Woodward, Leading Edge Group

ADOPTION OF AGENDA

Moved – Councillor Jamieson; Seconded – Councillor Hanlon

That the Agenda be adopted as presented with the correction of the Information Note dated April 2, 2018 re: Update on Continuous

Improvement (CI) Initiative being placed under Governance & Strategic Priorities rather than Finance & Administration.

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES

Moved – Councillor Stapleton; Seconded – Councillor Froude

That the Committee of the Whole minutes dated March 28, 2018 be adopted as presented.

CARRIED UNANIMOUSLY

PRESENTATIONS/DELEGATONS

Meghan Lafferty, Acting Director of Nature Conservancy of Canada (NCC) with Kevin Schulz – Freshwater Bay Conservation

Ms. Lafferty presented a Powerpoint on the above noted. She advised that much of Freshwater Bay is surrounded by Provincial Crown Land, except for a 243-acre private property that begins at Freshwater Bay and extends south to Blackhead Road.

Crosbie Group Limited have donated this private property to the Nature Conservancy of Canada.

Ms. Lafferty further noted the following attributes of the area:

- Boreal Forest
- Wetlands
- Nearyby seabirds
- Hiking destination

She further advised the area was well known for taking hikes, watching whales and escaping the City. Although this is a land donation, fundraising in the amount of \$385,000 are required for legal fees, a land survey, science work, and a stewardship endowment fund to ensure protection of the land's natural value.

Ms. Lafferty advised she would be applying for an upcoming City Community Grant and further, in collaboration with the East Coast Trail Association, asking for support-in-principle.

The Mayor thanked both Ms. Lafferty and Mr. Schulz for attending and suggested it

was a great project fitting in well with the area. The Deputy Mayor reiterated the same sentiments noting the East Coast Trail in the area created healthy living that was both beneficial for the City and society in general. Both Ms. Lafferty and Mr. Schulz left the meeting at 9:25 am.

Callie Woodward – Leading Edge Group – Continuous Improvement, Council Update

Ms. Woodward presented the above noted to the Committee of the Whole. She provided an overview of continuous improvement roles and responsibilities of Staff, Unions, Management and Council and followed up with the following key messages:

- It's not CI if you do not involve the frontline,
- Continuous Improvement is about continuous learning, mentoring and coaching people,
- All problems are opportunities in disguise,
- Make the process better – not blame the worker,
- “Bottom-up” leadership balances “top-down” direction,
- Efficiency and effectiveness are achieved by chasing waste, not dollars;
- Capacity is the true commodity

Ms. Woodward further noted follow-up of the process would be done in June and an updated forecast would be provided at that time.

The Mayor thanked Ms. Woodward and further recognized staff's efforts across the organization to make cultural changes.

The Deputy Mayor noted given Continuous Improvement, some staff may experience tension and asked if there was a means for staff to anonymously express their concerns. The Manager of Organizational Performance & Strategy advised there is a suggestion box in place for staff to use; however, she noted some suggestions are not clearly defined. Ms. Woodward further noted staff will be facilitated and encouraged to bring forth their own ideas and concepts to implement the continuous improvement process.

The Manager of Organizational Performance & Strategy advised Council nine continuous improvement projects were currently being worked on in the organization.

Both Ms. Woodward and the Manager of Organizational Performance & Strategy left the meeting at 9:50 am.

FINANCE & ADMINISTRATION – COUNCILLOR DAVE LANE

Decision Note dated April 3, 2018 re: Host- Urban Accord Meeting – Municipalities Newfoundland and Labrador (MNL)

The Committee discussed the above noted Decision Note.

Recommendation:

Moved – Councillor Lane; Seconded – Deputy Mayor O’Leary

That Council approve the costs associated with hosting the Urban Accord meetings held at the Paul Reynolds Community Centre on March 14 and 15, 2018.

CARRIED UNANIMOUSLY

COMMUNITY SERVICES & EVENTS – COUNCILLOR JAMIE KORAB

Decision note dated April 3, 2018 re: The Royal St. John’s Regatta Committee – Hall of Fame Induction Luncheon

The Committee discussed the above noted Decision Note.

Recommendation

Moved – Deputy Mayor O’Leary; Seconded – Councillor Hickman

That Council grant approval to host the annual Hall of Fame Induction Luncheon for the Royal St. John’s Regatta Committee on July 25, 2018.

CARRIED UNANIMOUSLY

GOVERNANCE & STRATEGIC PRIORITIES – MAYOR DANNY BREEN

Information Note dated February 19, 2018 re: Strategic Plan Annual Report – 2017 and 2018 Priorities

The above noted was considered for information purposes only.

Information Note dated April 2, 2018 re: Update on Continuous Improvement (CI) Initiative

The Committee spoke to the above noted Information Note. City staff will continue to advance the CI roadmap and provide an update to Council again in June 2018.

Memorandum dated August 19, 2015 re: Digital Advertising Signs

The Committee considered the above noted memo for information purposes as it pertained to an application that was referenced at the Committee of the Whole on March 28, 2018. At the time of staff's review, the application for 8 Military Road met guidelines. Concerns were raised with the amount of illumines overnight and how this would affect residents on Military Road. The Deputy City Manager of Planning, Engineering and Regulatory Services advised the location of the digital sign would be facing local businesses and not in the direct path of residential homes.

Concern was raised with digital signage meeting the requirement of being a minimum of 65 metres from residential homes, such as Kenmount Terrace, from the Kenmount Road area; however, it was suggested that the signage still may be too bright for area residents. The Deputy City Manager of Planning, Engineering and Regulatory Services noted there currently wasn't a device in place to measure digital signage lighting but was something staff could review and have a survey conducted to provide feedback.

The question was also raised as to whether the By-Law referenced night-time illumines, the Deputy City Manager of Planning, Engineering and Regulatory Services advised these conditions, as per the above noted Memorandum, were added to the By-law in 2015 and further if the amendments were not applied, he would ensure they would be added.

Decision Note dated March 28, 2018 re: Application to Rezone Land to Commercial Local Zone for an Office Use, REZ1800001, 75 Airport Heights Drive

The Committee discussed the above noted.

Recommendation

Moved by Councillor Burton; Seconded - Councillor Lane

That Council consider a proposed rezoning at 75 Airport Heights Drive from Residential Low Density (R1) to Commercial Local (CL), and the application be advertised for public review and comment. Staff further recommend that the application be referred to a Public Meeting chaired by a member of Council. Following the public meeting, the application would be referred to a Regular meeting of Council for consideration of adoption.

CARRIED UNANIMOUSLY

Decision Note dated April 4, 2018 re: Text Amendment to the Residential Low Density (R1) Zone to consider a Dog Boarding Facility, REZ1800004, 37 Aylward's Lane

The Committee was advised by staff that the applicant wished to withdraw their application.

Decision Note dated April 5, 2018 re: 390 Duckworth Street, Exterior Repairs, The Majestic Theatre

The Committee discussed the above noted.

Recommendation

Moved by Councillor Burton; Seconded - Councillor Jamieson

That Council approve the exterior renovations to the Majestic Theatre, located at 390- Duckworth Street, as submitted.

CARRIED UNANIMOUSLY

TRANSPORTATION – COUNCILLOR DEBBIE HANLON

Decision Note dated March 14, 2018 re: George Street Association Taxi Layby Request

The Committee considered the above-noted Decision Note.

Recommendation

Moved by Councillor Hanlon; Seconded - Councillor Jamieson

That Council, on a trial basis, approve a new after-hours taxi layby area on the south side of New Gower Street stretching from the City Hall Annex westward to the existing mobile vendor parking stall. Implement this trial layby area from 8PM to 6AM daily and adjust the existing George Street layby to match these times.

CARRIED UNANIMOUSLY

Bike St. John's Advisory Committee Report – March 21, 2018

Consideration was given to the above noted Committee Report. Councillor Lane advised two meetings had already taken place this year.

Recommendation

Moved by Councillor Lane; Seconded by Councillor Hanlon

That Council give final approval to the Bike St. John's Advisory Committee Terms of Reference and further to remove the term Nexter and replace it with a representative between the ages of 19 and 35.

CARRIED UNANIMOUSLY

Decision Note dated April 4, 2018 re: 2017 Traffic Pilot Projects

The Committee discussed the above noted Decision Note.

Duckworth Street-Plymouth Road Loop

Recommendation

Moved by Councillor Hanlon; Seconded by Councillor Hickman

That Council give approval to the following:

Council proceed with permanent implementation of the Duckworth Street -Plymouth Road Loop, as soon as funding can be assigned.

CARRIED UNANIMOUSLY

Discussion ensued, and the following question was raised of how tour buses would be accommodated in the area. The Manager of Transportation Engineering advised consideration would be given to different design options at the bottom of Signal Hill that would create easier navigation than the temporary island in place during the pilot period.

Council enquired into what consideration had been given to Cook's Hill. The Manager of Transportation Engineering noted this area would have to be upgraded if it is going to be part of this loop. He further advised that one option was to shift the street west to align with Factory Lane, as this would assist people exiting Factory Lane get back around to the eastern side of the loop and points beyond.

Councillor Burton also noted "Cycling" requires to be explicitly considered in future pilot projects.

Veteran's Square Reconfiguration

Recommendation

Moved by Councillor Hanlon; Seconded by Councillor Jamieson

That Council approve the following:

Council proceed with permanent implementation of the Veteran's Square Reconfiguration, as soon as funding can be assigned.

CARRIED UNANIMOUSLY

As per attached documentation with the Decision Note the question was raised as how pedestrians were less comfortable than they could have been in relation to the Veteran's Square parking activity. The Manager of Transportation Engineering indicated in the crosswalk area, that was blocked off from traffic, occasionally there were vehicles parked on top of what was in effect a sidewalk space. He noted this would not occur with a permanent installation.

Councillor Jamieson enquired into how parking and green space would be incorporated in a permanent solution. The Manager of Transportation Engineering advised the design process would involve engaging the public as well as the Built Heritage Experts Panel to determine the best layout for the area.

Great Eastern Drive-Petite Forte Drive Mini-Roundabout

Recommendation

Moved by Councillor Hanlon; Seconded by Councillor Froude

That Council defer the recommendation to reject installing the Great Eastern Drive-Petite Forte Drive Mini-Roundabout on a permanent basis until discussions could be held by the Chief of Police with the Ward Councillor to inform area residents properly of safety options.

CARRIED UNANIMOUSLY

DATE OF NEXT MEETING

The next meeting will be held Wednesday, April 25, 2018 at 9:00 a.m. in Council Chambers.

ADJOURNMENT

There being no further business the meeting adjourned at 11:10 am.

Mayor Danny Breen
Chairperson