

**AGENDA
REGULAR MEETING**

**March 19, 2019
4:30 p.m.**

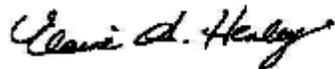
ST. JOHN'S

MEMORANDUM

March 14, 2019

In accordance with Section 42 of the City of St. John's Act, the Regular Meeting of the St. John's Municipal Council will be held on **Monday, March 19, 2019 at 4:30 p.m.**

By Order



Elaine Henley
City Clerk

ST. JOHN'S

CITY MANAGER

AGENDA
REGULAR MEETING - CITY COUNCIL
March 19, 2019 – 4:30 p.m. – Council Chamber, 4th Floor, City Hall

1. CALL TO ORDER

2. PROCLAMATIONS/PRESENTATIONS

- a. Sharing Our Cultures – Signing of Proclamation

3. APPROVAL OF THE AGENDA

4. ADOPTION OF THE MINUTES

- Minutes of March 11, 2019

5. BUSINESS ARISING FROM THE MINUTES

- a. Decision Note dated March 14, 2019 re: Galway Wetland Protection St. John's Development Regulations Amendment No. 684, 2019

6. NOTICES PUBLISHED

- a. A Discretionary Use application has been submitted requesting permission to occupy a portion of 48 Kenmount Road (Avalon Mall near Cineplex) as a Place of Amusement, which will include a restaurant, lounge gaming, and a small stage for entertainment. The business will occupy a total floor area of 2787m²

7. PUBLIC HEARINGS/MEETINGS

8. COMMITTEE REPORTS

- a. Committee of the Whole Report – March 6, 2019
- b. Development Committee Report of March 12, 2019
- c. Special Events Advisory Committee of March 13, 2019

9. RESOLUTIONS

10. DEVELOPMENT PERMITS LIST

- Development Permits – March 7 – 13, 2019

11. BUILDING PERMITS LIST

- Building Permits List – March 7 - 13, 2019

12. REQUISITIONS, PAYROLLS AND ACCOUNTS

- Payroll and Accounts – Week Ending March 13, 2019

13. TENDERS/RFPS

- a. Bid Approval Note # 2019042 – Janitorial Services – City Buildings (Group 4)

14. NOTICES OF MOTION, RESOLUTIONS QUESTIONS AND PETITIONS

15. OTHER BUSINESS

16. ADJOURNMENT

MINUTES

REGULAR MEETING - CITY COUNCIL

March 11, 2019 – 4:30 p.m. – Foran/Greene Room, 4th Floor, City Hall

Present Mayor Danny Breen
Deputy Mayor Sheilagh O’Leary
Councillor Maggie Burton
Councillor Dave Lane
Councillor Sandy Hickman
Councillor Debbie Hanlon
Councillor Deanne Stapleton
Councillor Hope Jamieson
Councillor Jamie Korab
Councillor Ian Froude
Councillor Wally Collins

Others Kevin Breen, City Manager
Tanya Haywood, Deputy City Manager, Community Services
Jason Sinyard, Deputy City Manager, Planning, Engineering & Regulatory Services
Lynnann Winsor, Deputy City Manager, Public Works
Cheryl Mullett, City Solicitor
Ken O’Brien, Chief Municipal Planner
Elaine Henley, City Clerk
Karen Chafe, Supervisor – Office of the City Clerk

Land Acknowledgement

The following statement was read by Mayor Breen

“We respectfully acknowledge the Province of Newfoundland & Labrador, of which the City of St. John’s is the capital City, as the ancestral homelands of the Beothuk. Today, these lands are home to a diverse population of indigenous and other peoples. We would also like to acknowledge with respect the diverse histories and cultures of the Mi’kmaq, Innu, Inuit, and Southern Inuit of this Province.”

CALL TO ORDER/ADOPTION OF AGENDA

SJMC2019-03-11/145R

Moved – Councillor Jamieson; Seconded – Deputy Mayor O’Leary

That the agenda be adopted with the following addition:

- **Decision Note dated March 5, 2019 re: Swilers Rugby Field – Repairs to Storm Sewer**

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

SJMC2019-03-11/146R

Moved – Councillor Froude; Seconded – Councillor Stapleton

That the minutes of March 4, 2019 be adopted as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

Notice of Motion re: Amendments to Ticketing Amendment By-Law (Decision Note dated February 25, 2019)

SJMC2019-03-11/147R

Moved – Councillor Hanlon; Seconded – Councillor Hickman

That Council enact amendments to the St. John’s Ticketing Amendment By-Law so as to bring the By-Law more in line with provisions of the Highway Traffic Act. Additionally, the fine for section 8 (1) (a), stopping/parking in contravention of a traffic control device, will be increased to \$100 as per the minimum requirements of the Province, and the fine for section 12, pertaining to offences involving mobility impaired permits and access ramps, will be increased to the statutory minimum of \$700.00

CARRIED UNANIMOUSLY

Notice of Motion re Churchill Square Parking Meter Fund

SJMC2019-03-11/148R

Moved – Councillor Froude; Seconded – Councillor Hanlon

That Council direct the use of up to \$25,000 of the Churchill Square Parking Meter Fund, via the City’s Parks Division, Public Works Department for capital projects to begin in early 2019, which could include, but not exclusively flower pots, banners, benches, decorative garbage and recycling containers bicycle racks and trees.

CARRIED UNANIMOUSLY

A Discretionary Use application has been submitted by Beagle Paws Inc. requesting permission to occupy 131 Cochrane Pond Road as a Kennel. DEFERRED from last week’s agenda at the request of Councillor Collins

SJMC2019-03-11/149R

Moved – Councillor Collins; Seconded – Councillor Jamieson

That Council approve the application subject to all applicable City requirements.

CARRIED UNANIMOUSLY

NOTICES PUBLISHED

A Change of Non-Conforming Use application has been submitted requesting permission to change a portion of the dwelling located at 43 Beauford Place into a subsidiary apartment.

SJMC2019-03-11/150R

Moved – Councillor Stapleton; Seconded – Councillor Hanlon

That Council approve the application subject to all applicable City requirements.

CARRIED UNANIMOUSLY

A Discretionary Use application has been submitted requesting to occupy a portion of 43 Quidi Vidi Road as a Home Occupation for Psychotherapy Counselling.

SJMC2019-03-11/151R

Moved – Councillor Jamieson; Seconded – Deputy Mayor O’Leary

That Council approve the application subject to all applicable City requirements.

CARRIED UNANIMOUSLY

A Discretionary Use application has been submitted requesting permission to occupy a portion of 10 McLoughlan Street as a Home Occupation for the preparation of baked goods.

SJMC2019-03-11/152R

Moved – Councillor Korab; Seconded – Councillor Jamieson

That Council approve the application subject to all applicable City requirements.

CARRIED UNANIMOUSLY

A Discretionary Use application has been submitted requesting to occupy a portion of 32 Sinnott Place as a Home Occupation for a Registered Massage Therapist.

SJMC2019-03-11/153R

Moved – Councillor Collins; Seconded – Councillor Lane

That Council approve the application subject to all applicable City requirements.

CARRIED UNANIMOUSLY

A Discretionary Use application has been submitted requesting permission to occupy a portion of 62 Francis Street as a Home Occupation for a preschool program for children.

SJMC2019-03-11/154R

Moved – Councillor Collins; Seconded – Councillor Burton

That Council approve the application subject to all applicable City requirements.

CARRIED UNANIMOUSLY

COMMITTEE REPORTS

Development Committee Report – March 5, 2019

1. Crown Land Grant for Residential Use, CRW 1900007, 192 Forest Road, Anthony Chaytor

SJMC2019-03-11/155R

Moved – Councillor Burton; Seconded – Councillor Hickman

That Council approve the Crown Land Grant with the condition that should the grant be approved by Crown Lands, a complete development application package must be submitted for review prior to final approval.

CARRIED UNANIMOUSLY

Special Events Advisory Committee Report – March 5, 2019

1. Event: Jack Astors Shamrockin' 5K
Date: March 17, 2019
Detail: Road Race - Running Room

SJMC2019-03-11/156R

Moved – Councillor Korab; Seconded – Councillor Stapleton

That the requested event be approved and the associated lane reductions/closures be approved.

CARRIED UNANIMOUSLY

2. Event: Boston Pizza Flat Out 5K
Date: April 14, 2019
Detail: Road Race – Athletics North East Running Club

SJMC2019-03-11/157R

Moved – Councillor Korab; Seconded – Councillor Stapleton

That the requested event, and the associated lane reductions/closures be approved.

CARRIED UNANIMOUSLY

3. Event: Mundy Pond 5K
Date: April 28, 2019
Detail: Road Race – Nautilus Running Club

SJMC2019-03-11/158R

Moved – Councillor Korab; Seconded – Councillor Stapleton

That the requested event, and the associated lane reductions/closures be approved.

CARRIED UNANIMOUSLY

4. Event: ANE Mile
Date: May 26, 2018
Detail: Road Race – Athletics North East Running Club

SJMC2019-03-11/159R

Moved – Councillor Korab; Seconded – Councillor Stapleton

That the requested event, and the associated lane reductions/closures be approved.

CARRIED UNANIMOUSLY

5. Event: Chicken Run 5K
Date: June 9, 2019
Detail: Road Race - Running Room

SJMC2019-03-11/160R

Moved – Councillor Korab ; Seconded – Councillor Stapleton

That the requested event, and the associated lane reductions/closures be approved.

CARRIED UNANIMOUSLY

DEVELOPMENT PERMITS LIST

Council considered, for information, the development permits list for the period February 28 – March 6, 2019.

BUILDING PERMITS LIST

Council considered the above noted for the period of February 28, 2019 to March 6, 2019.

SJMC2019-03-11/161R

Moved – Councillor Hanlon; Seconded – Councillor Jamieson

That Council approve the above cited building permits list as presented.

CARRIED UNANIMOUSLY

REQUISITIONS, PAYROLLS AND ACCOUNTS

Council considered the requisitions, payrolls and accounts for the week ending March 6, 2019.

SJMC2019-03-11/162R

Moved – Councillor Hanlon; Seconded – Councillor Jamieson

That the requisitions, payrolls and accounts for the week ending March 6, 2019 in the amount of \$6,655,025.05 be approved as presented.

CARRIED UNANIMOUSLY

OTHER BUSINESS

Economic Update – March 2016

Council considered as information the above noted. Deputy Mayor O’Leary spoke to the matter and referenced the highlights contained in the report.

Decision Note dated February 11, 2019 re: Travel for Mayor Danny Breen

SJMC2019-03-11/163R

Moved – Councillor Hanlon; Seconded – Councillor Collins

That Council approve the travel and associated costs for Mayor Breen to attend the meetings/event outlined below:

- **World Energy Cities Partnership meetings - Houston – May 2019 (possibly May 5 – 10)**

- **Urban Municipalities Caucus meetings – Stephenville, NL – March 22 & 23, 2019. Further dates for Urban Municipalities meetings to be confirmed**
- **Atlantic Mayor’s Congress meetings – Halifax, N.S. – April 24 – 27, 2019**
- **East Coast Music Awards – May 1 – 3, 2019 – Charlottetown, PEI (to represent the City as we will host in 2020)**

CARRIED UNANIMOUSLY

Decision Note dated March 5, 2019 re: Swilers Rugby Field - Repairs to Storm Sewer

SJMC2019-03-11/164R

Moved – Councillor Froude; Seconded – Councillor Collins

That Council fund the shortfall of \$82,424.07 for items 1 and 2 with \$70,000.00 from the current project budget and \$12,424.07 from the Capital Grants for Community Groups program. It is further recommended that Council not fund item 3.

CARRIED UNANIMOUSLY

ADJOURNMENT

There being no further business, the meeting adjourned at 5:27 p.m.

MAYOR

CITY CLERK

DECISION/DIRECTION NOTE

Title: Galway Wetland Protection
St. John's Development Regulations Amendment No. 684, 2019

Date Prepared: March 14, 2019

Report To: His Worship the Mayor and Members of Council

Councillor & Role: Councillor Maggie Burton, Planning and Development lead

Ward: 5

Decision/Direction Required:

To amend the St. John's Development Regulations to designate and protect the Galway wetlands as per the 2014 Protected Natural Areas boundary.

Discussion – Background and Current Status:

At its regular meeting of February 25, 2019, Council decided to use the boundary set out by Stantec and identified as the Protected Natural Area, 2014. This is an area which encompasses a series of wetlands as well as wooded areas and open land in the Galway property; these generally drain toward South Brook and the Waterford River system. Note, only a portion of Galway was included in the study area. This may not include all wetlands in Galway and does not include any wetlands outside the boundary of the Galway property. These other areas will be included on the City's upcoming city-wide Wetland Study, prior to development of these areas.

The matter of protecting the Galway wetlands was discussed by Council's Committee of the Whole at its meeting on July 25, 2018. A staff memo dated July 20 set out a boundary for the Galway wetlands based on a 2013 study and recommended that the proposed St. John's Development Regulations Amendment No. 684, 2018, be publicly advertised. At its regular meeting on August 6, Council agreed.

The proposed rezoning was advertised on two occasions in *The Telegram* newspaper and was posted on the City's website. Property owners within 150 metres of the subject property were notified. Written submissions received by the City Clerk were included in the Council agenda. At its regular meeting on September 10, 2018, Council decided to defer its decision on the Galway wetlands upon the request of a neighbouring property.

Under the St. John's Municipal Plan, Council's policy is to protect environmentally valuable areas such as wetlands and waterways, including significant tributaries of the Waterford River, of which South Brook is one. These policies are contained in Part III, Section 8 "Resource and Environmental Areas" of the Municipal Plan, page III-39 and following pages.

Under the St. John's Development Regulations (which implement the policies of the Municipal Plan), Section 11 "Overlay Districts" sets out the regulations to protect wetlands. Section 11.2.3 lists the specific wetlands that are protected from development, with at least a 15-metre buffer from the edge of

ST. JOHN'S

the wetland. There are several maps associated with this section, notably Map J-2 “Flood Hazard Areas, Watersheds, Waterways and Wetlands”.

The Galway lands are located above 190 metres elevation and were not previously developable. As such, the Galway wetlands were not previously identified or included in Map J-2. Until 2012, lands in St. John’s above that elevation were reserved from development, as they were higher than the elevation intended for future servicing with municipal water and sewer. The policy change in 2012 allowed municipal services to be extended above 190 metres in select areas. In the Galway development area, this allowed for services to be built at the developer’s cost.

As Council has decided to use the 2014 Protected Natural Areas boundary to protect the Galway wetlands and associated lands adjoining them, it is recommended that the Galway wetlands, in the 2014 Protected Natural Areas boundary, be added to Map J-2 “Flood Hazard Areas, Watersheds, Waterways and Wetlands” of the St. John’s Development Regulations.

Further, it is recommended that a text amendment be approved to add the Galway wetlands to the list of wetlands in Section 11.2.3 of the Development Regulations.

In addition, it is recommended that the 2014 Protected Natural Area boundary be rezoned from Comprehensive Development Area (CDA) to Open Space Reserve (OR), in line with the zoning used on most of the City’s protected wetlands.

Key Considerations/Implications:

1. Budget/Financial Implications: Not applicable.
2. Partners or Other Stakeholders:
Property owners of the affected lands, and property owners and residents nearby and downstream.
3. Alignment with Strategic Directions/Adopted Plans:
City’s Strategic Plan 2015-18: Responsive and Progressive – Build social, *environmental* and demographic factors into decision-making.
4. Legal or Policy Implications:
Protection of wetlands is an environmental policy and legislative obligation of the St. John’s Municipal Plan.
5. Engagement and Communications Considerations:
The amendment has been advertised, with the original maps showing the 2013 wetland delineation, as per Section 5.5 of the St. John’s Development Regulations. The updated maps attached show the 2014 Protected Natural Area boundary.
6. Human Resource Implications: Not applicable.
7. Procurement Implications: Not applicable.

8. Information Technology Implications: Not applicable.

9. Other Implications: Not applicable.

Recommendation:

Subsequent to Council’s decision to protect the Galway wetland as part of the Protected Natural Areas report, it is now recommended that Council adopt St. John’s Development Regulations Amendment No. 684, 2019, to set out the boundaries of the Galway wetland and to add the Galway wetland to the list of protected wetlands. A resolution is attached. Please note that the maps attached are different from the maps that were advertised in the summer of 2018.

The text amendment would add the Galway wetlands to the list of wetlands in Section 11.2.3 of the Development Regulations.

The map amendment would add the Galway wetlands, as mapped in the 2014 Protected Natural Areas boundary, to Map J-2 “Flood Hazard Areas, Watersheds, Waterways and Wetlands” of the Development Regulations.

The map amendment would also rezone the lands in the 2014 Protected Natural Area boundary from the Comprehensive Development Area (CDA) Zone to the Open Space Reserve (OR) Zone, in line with the zoning used on most of the City’s protected wetlands.

This is provided for Council’s consideration. Should Council adopt the amendment, staff will forward it to the Minister of Municipal Affairs and Environment with a request for provincial registration as per the Urban and Rural Planning Act, 2000.

Prepared by/Signature:

Ken O’Brien, MCIP – Chief Municipal Planner

Signature: _____

Approved by/Date/Signature:

Jason Sinyard, P.Eng., MBA – Deputy City Manager, Planning, Engineering and Regulatory Services

Signature: _____

KO’B/dlm

Attachments: Resolution and maps

**RESOLUTION
ST. JOHN'S DEVELOPMENT REGULATIONS
AMENDMENT NUMBER 684, 2019**

WHEREAS the City of St. John's wishes to ensure the future protection of wetlands within the Galway development, using the boundary of the Protected Natural Areas 2014.

BE IT THEREFORE RESOLVED that the City of St. John's hereby adopts the following text and map amendments to the St. John's Development Regulations under the provisions of the Urban and Rural Planning Act, 2000.

1. Add to Section 11.2.3 "Wetlands":

"(p) Galway Wetland – variable buffer is included on Map J-2"

- 2. Amend Map Z-1 by rezoning the subject lands from Comprehensive Development Area (CDA) and Industrial General (IG) Zones to Open Space Reserve (OR) Zone.**
- 3. Amend Map J-2 "Environmentally Valuable Areas, Waterways & Wetlands, Flood Hazard Areas & Watersheds Map" by adding the Galway Wetland.**

BE IT FURTHER RESOLVED that the City of St. John's requests the Minister of Municipal Affairs and Environment to register the proposed amendment in accordance with the requirements of the Urban and Rural Planning Act, 2000.

IN WITNESS THEREOF the Seal of the City of St. John's has been hereunto affixed and this Resolution has been signed by the Mayor and the City Clerk on behalf of Council this ____ day of _____, 2019.

Mayor

MCIP

I hereby certify that this Amendment has been prepared in accordance with the Urban and Rural Planning Act, 2000.

City Clerk

Council Adoption

Provincial Registration



TOWN OF TORBAY

TOWN OF LOGY BAY/
MIDDLE COVE/
OUTER COVE

TOWN OF PORTUGAL COVE/
ST. PHILLIPS

TOWN OF PARADISE

CITY OF MOUNT PEARL

TOWN OF CONCEPTION BAY SOUTH

TOWN OF PETTY HARBOUR/
MADDOX COVE

TOWN OF BAY BULLS

ST. JOHN'S MAP J-2
DEVELOPMENT REGULATIONS
AMENDMENT No. 684, 2019
ENVIRONMENTALLY VALUABLE AREAS,
WATERWAYS & WETLANDS,
FLOOD HAZARD AREAS & WATERDHEDS

-  MUNICIPAL BOUNDARY
-  WATERWAYS AND PONDS
-  PROTECTED PUBLIC WATER SUPPLY WATERSHED
-  ENVIRONMENTALLY VALUABLE AREAS
-  FLOOD HAZARD AREAS
-  WETLANDS
-  WETLAND & BUFFER TO BE ADDED
-  WETLAND TO BE ADDED



ST. JOHN'S

Date: March 07, 2019

I hereby certify that this amendment has been prepared in accordance with the Urban and Rural Planning Act.

M.C.I.P. signature and seal

Mayor

City Clerk

Council Adoption

Provincial Registration

NOTICES PUBLISHED

Applications which have been advertised in accordance with the requirements of Section 5.5 of the St. John's Development Regulations and which are to be considered for approval by Council at the **Regular Meeting of Council on March 18, 2019**.

Ref #	Property Location/ Zone Designation	Ward	Application Details	Floor Area (square metres)	# of Employees (includes the applicant)	# of On-Site Parking Spaces	Written Representation s Received	Planning and Development Division Notes#
1	48 Kenmount Road Commercial Regional (CR) Zone	4	A Discretionary Use application has been submitted requesting permission to occupy a portion of 48 Kenmount Road (Avalon Mall near Cineplex) as a Place of Amusement, which will include a restaurant, lounge gaming, and a small stage for entertainment. The business will occupy a total floor area of 2787m ² .	2787m ²			One Submission Received	The Planning and Development Division recommends approval of the application subject to all applicable City requirements

The Office of the City Clerk and the Department of Planning, Engineering and Regulatory Services, in joint effort, have sent written notification of the applications to property owners and occupants of buildings located within a minimum 150-metre radius of the application sites. Applications have also been advertised in The Telegram newspaper on at least one occasion and applications are also posted on the City's website. Where written representations on an application have been received by the City Clerk's Department, these representations have been included in the agenda for the Regular Meeting of Council.

Elaine Henley

From: Malgorzata S Zuberek [REDACTED] >
Sent: Tuesday, March 5, 2019 4:47 PM
To: CityClerk
Subject: Amusement Center

Dear Sir/Madam,

in response to your letter re. Amusement Center in Avalon Mall we wish to express our objections to this proposal. (Our submission may be late by hours, but the timing given for responses is way too short, especially for residents who may temporarily be out of province.)

The reasons of our objection are as follow:

- 1) We already have enough traffic, noise and pollution in our residential area, including Cineplex and the new parking building. The proposed area of the business, 2787 sq. meters is huge and it will add more traffic, comotion and even very unpleasant! smells from the restaurant in the vicinity.
- 2) The value of the properties in the area will be significantly depreciated by having so such traffic and business just meters away.

Thus we strongly oppose opening the Place of Amusement in Avalon Mall that is so close to the residences.

Sincerely,

Malgorzata Zuberek
[REDACTED] Wickham Place

**REPORT
COMMITTEE OF THE WHOLE
March 6, 2019 – 9:00 a.m. – Council Chamber, 4th Floor, City Hall**

Present Mayor Danny Breen
Deputy Mayor Sheilagh O’Leary
Councillor Maggie Burton
Councillor Dave Lane
Councillor Sandy Hickman
Councillor Debbie Hanlon
Councillor Deanne Stapleton
Councillor Hope Jamieson
Councillor Jamie Korab
Councillor Ian Froude

Regrets Councillor Wally Collins

Staff Kevin Breen, City Manager
Derek Coffey, Deputy City Manager of Finance & Administration
Tanya Haywood, Deputy City Manager of Community Services
Jason Sinyard, Deputy City Manager, Planning, Engineering and
Regulatory Services
Lynnann Winsor, Deputy City Manager – Public Works
Cheryl Mullett, City Solicitor
Elaine Henley, City Clerk
Karen Chafe, Supervisor – Office of the City Clerk

Public Works & Sustainability – Councillor Ian Froude

1. Decision Note dated February 14, 2019 re: Feeding of Wildlife

Council reviewed the above noted and the proposed revisions to the St. John’s Residential Property Standards By-law. The following concerns were outlined:

- How will the feeding of feral cats be impacted by the proposed revisions and it was questioned whether the proposed by-law should speak to that;
- Is the by-law realistically enforceable? Staff advised of the process wherein residents considered to be in contravention of the by-law would receive a notice to comply by a certain date. Should they fail to do this, they will be summoned to provincial court.
- In response to whether or not someone has to be caught in the act, it was noted that property owners are responsible for the state of their property irrespective of who may litter that property.
- Does the by-law address the scattering of seeds and other foods? Section 5 addresses this.
- It was clarified that the by-law does not address any activity that occurs in public

places, i.e. feeding of pigeons in parks. An anti-litter by-law would address that issue.

- Concern was expressed about the practicality of requiring each bird feeder to be wholly inaccessible to rodents and that this would be impossible and therefore not enforceable.

Moved – Councillor Froude; Seconded – Councillor Hickman:

That the draft amendment to the St. John’s Residential Property Standards By Law be approved with the exception of Section 5.1.1.b as noted below:

- *(b) Each bird feeder is located to be wholly inaccessible to rodents;*

Further, that Council refer the question of feral cats to staff for further review and consideration.

**CARRIED WITH MAYOR
BREEN DISSENTING**

2. Decision Note dated February 28, 2019 re: Repeal – Policy: 08-04-15 Thawing of Frozen Services Laterals

Moved – Councillor Froude; Seconded – Councillor Korab:

That Council approve repealing Policy 08-04-15 Thawing of Frozen Service Laterals as it is no longer relevant.

CARRIED UNANIMOUSLY

Community Services & Events – Councillor Jamie Korab

3. Decision Note dated February 27, 2019 re: Grant Allocations 2019

Moved – Councillor Korab; Seconded – Councillor Jamieson

That Council approve the Capital Grants as outlined in the amount of \$221,500 as per the above cited Decision Note.

Grant Type	2019 Budget	Recommended
Capital	\$500,000	\$221,500
	Remaining	\$278,500

CARRIED UNANIMOUSLY

Moved – Councillor Korab; Seconded – Councillor Lane

That Council approve the 2019 Grant Allocations as outlined below and as per the above cited Decision Note:

Grant Type	2019 Budget	Recommended
Community Groups	\$730,000	\$708,400
Sport Groups	\$190,900	\$180,450
Artists and Art Organizations	\$263,000	\$263,000
Special Events and Festivals	\$100,500	\$95,500
Total	\$1,284,400	\$1,247,350
	Remaining	\$37,050

**CARRIED WITH COUNCILLORS
FROUDE AND BURTON ABSTAINING**

Housing – Councillor Hope Jamieson

- 4. Decision Note dated February 20, 2019 re: Affordable Housing Working Group Membership**
-

Moved – Councillor Jamieson; Seconded – Councillor Hanlon:

That Council accept Doug Pawson as the End Homelessness St. John’s representative and Emily Timmins as the Department of Children, Seniors and Social Development representative on the Affordable Housing Working Group.

CARRIED UNANIMOUSLY

- 5. Decision Note dated January 30, 2019 re: Affordable Housing Catalyst Grant Allocations 2019**
-

Moved – Councillor Jamieson; Seconded – Deputy Mayor O’Leary

That Council accept the recommended 2019 Housing Catalyst Grant allocations.

CARRIED UNANIMOUSLY

Governance & Strategic Priorities – Mayor Danny Breen

6. Decision Note dated February 27,2019 re: Dental Coverage – Members of Council

Moved – Councillor Burton; Seconded – Councillor Korab

That Council approve obtaining dental coverage for members of Council and their families through Desjardins.

CARRIED UNANIMOUSLY

**Mayor Danny Breen
Chairperson**

DECISION/DIRECTION NOTE – Special Meeting

Title	Feeding of Wildlife
Date Prepared:	February 14, 2019
Report To:	His Worship the Mayor and Members of Council
Councillor and Role:	Councillor Ian Froude – Ward Councillor Deputy Mayor Sheilagh O’Leary
Ward:	4

Decision/Direction Required:

To decide whether to amend the St. John’s Residential Property Standards By-Law to include provisions concerning the feeding of wildlife, and the use of birdfeeders in the City.

Discussion – Background and Current Status:

Pursuant to the general consensus of Council reached at a Special Meeting held December 10, 2018, this Decision Note presents a draft amendment to the St. John’s Residential Property Standards By-Law (the “By-Law”). The draft amendment expands the General Property Requirements portion of the By-Law to include regulations concerning the feeding of wildlife and the use of bird feeders in the City.

By-Laws restricting the feeding of wildlife are common among Canadian municipalities, and typically aim to allow benign bird feeding practices while prohibiting practices that result in nuisances and/or produce unsanitary environments. Council is empowered by the City of St. John’s Act to regulate in the areas of nuisance and sanitation. The draft amendment attached hereto would provide the City the opportunity to address these issues.

Key Considerations/Implications:

1. Budget/Financial Implications:
 - The draft amendment would not generate revenue for the City and would require some expenditure to enforce.
2. Partners or Other Stakeholders:
 - Provincial, federal, and non-governmental wildlife organizations; residents that use birdfeeders, and neighbouring residents
3. Alignment with Strategic Directions/Adopted Plans:
 - Neighbourhoods Build our City – promote responsible bird feeding practices and prohibit unsanitary practices



- Responsive and Progressive – integrating several best practices for bird feeding as set out in a June 2018 report by the Canadian Wildlife Health Cooperative, titled, “Strategies to Prevent and Control Bird-Feeder Associated Diseases and Threats” (http://www.cwhc-rcsf.ca/docs/technical_reports/CWHC%20Bird-Feeder%20Strategy_June_2018.pdf)

4. Legal or Policy Implications:

- See above

5. Engagement and Communications Considerations:

- If Council approves the draft amendment, Communications may be involved in informing residents of the change

6. Human Resource Implications: Not Applicable

7. Procurement Implications: Not Applicable

8. Information Technology Implications: Not Applicable

9. Other Implications: Not Applicable

Recommendation:

To approve the attached draft amendment to the St. John’s Residential Property Standards By-Law.

Prepared by/Signature:

Jamie Freeman
Legal Counsel

Approved by/Date/Signature:

Cheryl Mullett
City Solicitor

February 14, 2019

Attachments:

- (1) Notice of Motion
- (2) Draft Amendment to St. John’s Residential Property Standards By-Law

ST. JOHN’S

NOTICE OF MOTION

TAKE NOTICE that I will at the next regular meeting of the St. John's Municipal Council move to enact an amendment to the St. John's Residential Property Standards By-Law so as to include provisions related to the feeding of wildlife.

DATED at St. John's, NL this day of February, 2019.

COUNCILLOR

ST. JOHN'S

BY-LAW NO.

ST. JOHN'S RESIDENTIAL PROPERTY STANDARDS (AMENDMENT NO. 1-2019) BY-LAW

PASSED BY COUNCIL FEBRUARY _____, 2019

The Preamble of the St. John's Residential Property Standards By-Law is amended as follows:

“Under and by virtue of the powers vested in it pursuant to the City of St. John’s Act, RSNL 1990 c. C-17, as amended, and all other powers enabling it, the City of St. John’s enacts the following by-law prescribing minimum standards and regulations for the occupancy and maintenance of residential property in the City of St. John's.”

BY-LAW

1. This By-Law may be cited as the St. John's Residential Property Standards (Amendment No. 1-2019) By-Law.

2. Section 3 of the St. John's Residential Property Standards By-Law is further amended by adding the following subsections:

“3.5 “Birdfeeder” means a device designed for the purpose of feeding song birds, and designed to minimize the spillage of food on the ground.

3.21 “Wildlife” means an animal that belongs to a species that is wild by nature.”

3. Section 5 of the St. John's Residential Property Standards By-Law is further amended by adding the following subsections:

“5.1.1 No person shall feed or permit the feeding of wildlife on a residential property, and/or leave food or attractants out of doors on a residential property in such a manner as to attract or be accessible by wildlife.

5.1.1(1) Notwithstanding section 5.1.1, a person may feed or permit the feeding of song birds on a residential property owned or occupied by the person, provided that:

(a) The feeding of song birds is accomplished exclusively through the use of a bird feeder;

(b) Each bird feeder is located so as to be wholly inaccessible to rodents;

(c) Each bird feeder is kept free of wet and/or spoiled food;

- (d) Each bird feeder is regularly cleaned and disinfected;
- (e) There are no more than two (2) bird feeders per residential property, except where the lot area of the residential property is in excess of 465 square meters, in which case one (1) additional bird feeder may be erected for each additional 465 square meters;
- (f) Any food or other waste deposited on the ground of the residential property is removed and disposed of forthwith;
- (g) The feeding of song birds on the residential property does not attract insects, rodents, gulls, crows, birds of prey, or flocks of pigeons.”

IN WITNESS WHEREOF the Seal of the City of St. John’s has been hereunto affixed and this By-Law has been signed by the Mayor and City Clerk this _____ day of February, 2019.

MAYOR

CITY CLERK

DECISION/DIRECTION NOTE

Title: Repeal – Policy: 08-04-15 Thawing of Frozen Service Laterals

Date Prepared: February 28, 2019

Report To: Committee of the Whole – March 6, 2019

Council Lead: Ian Froude, Public Works & Sustainability

Ward: All Wards

Decision/Direction Required:

Seeking approval to repeal **Policy 08-04-15 Thawing of Frozen Service Laterals** as it is no longer relevant.

Discussion – Background and Current Status:

This policy was originally approved by Council on April 23, 2002 with subsequent amendments approved by Council on June 14, 2010. It does not reflect current practice and/or changes to the program that were identified in 2015. Further, it is primarily procedural.

The intent is to amend this policy to reflect the current practice and once complete, it will be referred to Council for approval.

Key Considerations/Implications:

1. **Budget/Financial Implications:**
 - The cost to provide such services.
2. **Partners or Other Stakeholders:**
 - Residents/Home Owners
3. **Alignment with Strategic Directions/Adopted Plans:**
 - Fiscally Responsible
4. **Legal or Policy Implications:** N/A



5. **Engagement and Communications Considerations:** N/A
6. **Human Resource Implications:** N/A
7. **Procurement Implications:** N/A
8. **Information Technology Implications:** N/A
9. **Other Implications:** N/A

Recommendation:

That Council approve repealing **Policy 08-04-15 Thawing of Frozen Service Laterals** as it is no longer relevant.

Prepared by: Elaine Henley, City Clerk

Approved by: Kevin Breen, City Manager

Attachments: Policy: 08-04-15 Thawing of Frozen Service Laterals

ST. JOHN'S

Policy: 08-04-15
Thawing of Frozen Service Laterals

Passed By Council on:04/23/2002

Purpose

Definition of service level, priorities of service and procedures for thawing of frozen service laterals.

Policy Statement

1. The City will provide a service of thawing frozen service laterals to owner occupied residences, owner-occupied residential condominiums and owner-occupied co-operative housing. Except as outlined elsewhere in this Policy for City-owned rental or non-profit housing, the City will not provide a thawing service for any other class of property.
2. The City will thaw external water service laterals only, not frozen plumbing inside the residence.
3. The City will respond to calls in order of complaints received.
4. Calls received during regular working hours shall be responded to as resources permit. Calls received after regular working hours will be responded to within sixteen hours of receipt of the call, or as soon as possible after sixteen hours of receipt of the call in the event that other emergencies tie up resources and make it impossible to deal with the thawing request.
5. If a crew is already out on overtime basis when a request to thaw a service lateral is received, the crew will respond prior to going home, unless it is likely that the work will keep the crew out past midnight.
6. There will be no charge to the resident if the property can be thawed without digging, and if it is the first occurrence of the season for the property. A charge of a fee as set by Council, payable in advance, will be made for subsequent thawing services within a single season.
7. In the event that a service has to be excavated to be thawed, the owner will be charged a fee as set by Council, payable in advance, whether or not it is the first occurrence for the property in a season. The owner will be required to be solely responsible for the reinstatement of any private property disturbed, and the owner will be required to sign a waiver releasing the City from responsibility for property damage.

In the event that a water service lateral must be excavated and the excavation necessarily has to involve or cause property damage on an adjacent property, the owner will be responsible to make an arrangement with the adjacent property owner in order that the adjacent property owner permits the City to do work on the adjacent property.

8. City-owned rental or non-profit housing units will be afforded the same thawing service as 'owner occupied residences', except that the Department of Building and Property Management will be charged for the full cost of the service. The Department of Building and Property Management are free to employ the services of an outside contractor, if they view the wait is too long for their tenants.

9. The City will use hot water or steam in its thawing operations. The use of electric pipe thawing machines or welding machines is strictly prohibited, and persons using same will be held liable for any damage caused.

Application

Responsibilities

Department of Public Works and Parks.

Definition

References/Appendix

Monitoring and Contravention

Approvals

Public Works and Parks Standing Committee report - April 16, 2002; Regular Meeting of Council - April 23, 2002. Public Works and Environment Standing Committee report – June 8, 2010. Regular Meeting of Council – June 14, 2010.

Review Period

DECISION/DIRECTION NOTE

Title: Grant Allocations 2019

Date Prepared: February 27, 2019

Report To: His Worship the Mayor and Members of Council

Councillor and Role: Councillor Jamie Korab, Council Lead Community Services

Ward: N/A

Decision/Direction Required: Seeking Council approval on recommended 2019 Grant allocations

Discussion – Background and Current Status:

The City of St. John's grants and subsidies program makes available limited financial and other resources to non-profit groups, organizations and individuals whose programming supports the City's Strategic Directions.

Applications were received under the following categories;

- Community Groups and Organizations
- Special Events and Festivals,
- Sport Groups and Organizations
- Youth Travel Sport and Non Sport
- Artist and Arts Organizations
- Capital

The grants to Individual Artists were reviewed by a jury of their peers. Key considerations taken into account by the jury included;

- Support to artist development of the individual artist
- Contribute to the growth and sustainability of the St. John's arts community
- Impact on the overall community.

The grants to Community, Art Organizations, Sport, Special Events and Festivals and Capital were reviewed by an internal grants committee. Key considerations included:

- The association's current financial status.
- The program's alignment with the City's strategic directions
- Impact on the overall community.

In order to apply consistent principals across all applicants and to accommodate new requests, some groups have seen a reduction in funding while 18 new applications are being recommend for funding (Capital excluded). These are identified in the attached chart.

ST. JOHN'S

After implementing the attached recommendations the following is the net budgetary impact:

Grant Type	2019 Budget	Recommended
Community Groups	\$730,000	\$708,400
Sport Groups	\$190,900	\$180,450
Artists and Art Organizations	\$263,000*	\$263,000
Special Events and Festivals	\$100,500	\$95,500
Total	\$1,284,400	\$1,247,350
	Remaining	\$37,050
Capital	\$500,000	\$221,500
	Remaining	\$278,500

*Budget for Artists and Art Organizations has increased by \$60,000 due to the transfer of funding from Community Groups which coincides with moving the Newfoundland Symphony Orchestra and Opera on the Avalon to the appropriate funding category.

When reviewed in their entirety there is \$37,050 remaining in the overall grants – Capital not included. It is recommended that Council retain this amount for situations where a decision is pending or for any other item which may arise before the end of the year.

Key Considerations/Implications:

1. Budget/Financial Implications

All monies are approved under the 2019 Grant Allocation budget program.

2. Partners or Other Stakeholders

Various Community, Sport and Art groups, organizations and individuals.

3. Alignment with Strategic Directions/Adopted Plans

The recommendations provided are in line with being fiscally responsible while continuing to support a culture of cooperation recognizing the City does not work in isolation when providing services such as sport, festivals and events, community and art based programs and services.

Most of these groups and organizations also offer programs and services year round or during the shoulder season thereby supporting the City of St. John's as a year round, livable and active City.

4. Legal or Policy Implications

N/A

5. Engagement and Communications Considerations

Community Services staff will work with Marketing and Communications in releasing information.

6. Human Resource Implications

N/A

7. Procurement Implications

N/A

8. Information Technology Implications

N/A

9. Other Implications

N/A

Recommendation:

Council approve the 2019 Grant Allocations for Community, Sport, Special Events and Festivals, Artists and Artist Organizations and Capital as attached.

Prepared by/Signature:

Bev Skinner, Manager Program Service Delivery, Economic Development, Culture & Partnerships

Approved by/Date/Signature:

Tanya Haywood, Deputy City Manager, Community Services

Derek Coffey, Deputy City Manager, Finance and Administration

Attachments:

2019 Grant Charts

2019 Grants to Arts Organizations

NAME	2019 Recommended
Organizations	
Artistic Fraud of Newfoundland	\$ 10,000.00
Craft Council Gallery	\$ 10,000.00
Dance NL	\$ 4,500.00
Eastern Edge Gallery	\$ 12,500.00
Girls Rock NL	\$ 4,500.00
Growing the Voices: Festival 500	\$ 1,000.00
Kittiwake Dance Theatre	\$ 4,000.00
Newfoundland Symphony Orchestra	\$ 45,000.00
Newfoundland Symphony Youth Orchestra	\$ 3,000.00
Opera on the Avalon	\$ 15,000.00
Persistence Theatre Company	\$ 5,000.00
Play Piano NL	\$ 2,500.00
Project Grace	\$ 2,500.00
RCA Theatre Company	\$ 10,000.00
Riddle Fence	\$ 9,000.00
St. Michael's Printshop	\$ 10,000.00
Strong Harbour Strings	\$ 2,500.00
Suzuki Talent Education Program	\$ 2,000.00
Visual Artists Newfoundland and Labrador (VANL-CARFAC)	\$ 6,500.00
White Rooster Theatre	\$ 3,500.00
Wonderbolt Productions	\$ 13,000.00
Writers' Alliance of Newfoundland and Labrador (WANL)	\$ 10,000.00
Organizations Subtotal	\$ 186,000.00

2019 Grants to Artists

NAME	2019 Recommended
Individuals (* indicates first-time recipient)	
Brown, Lois	\$ 2,000.00
Barry, Frank	\$ 2,000.00
Bendza, Nicholas*	\$ 1,000.00
Bragg, Mark*	\$ 3,000.00
Chan, Pepa	\$ 1,000.00
Coles, Megan	\$ 2,500.00
Connolly, Michael	\$ 750.00
Conway, Neil	\$ 1,000.00
Cooper, Andrea	\$ 1,500.00
Crocker, Eva	\$ 1,500.00
Dixit, Prajwala*	\$ 500.00
Doyle, Terry	\$ 1,000.00
Eckert, Hazel*	\$ 1,250.00
Etchegary, Jack	\$ 1,000.00
Euler, Eric*	\$ 750.00
Foley, Justin A.*	\$ 3,000.00
Gonzalez, Jose	\$ 1,000.00
Goodridge, Philip	\$ 1,500.00
Greeley, Kym	\$ 2,000.00
Harris, Sarah*	\$ 1,500.00
Holley, Jason	\$ 500.00
Jones, Andy	\$ 3,000.00
Kean, Willow	\$ 1,000.00
Keating, David	\$ 500.00
Kelly, Allison*	\$ 750.00
King, Jennifer	\$ 500.00
Lawrence, Ruth	\$ 1,500.00
Mills, Shane*	\$ 1,000.00
Morgan, Pamela	\$ 3,000.00
Moyes, Louise	\$ 1,500.00
Nolan, Wanda	\$ 3,000.00
Oates, Melanie	\$ 1,000.00
O'Brien, Melanie	\$ 1,500.00
Panting, Lynn	\$ 1,000.00
Pelley, Rhonda	\$ 2,000.00
Penney, Jason	\$ 2,000.00
Picco, Chris	\$ 1,500.00
Pittman, Emily*	\$ 2,000.00
Pomeroy, Shan Leigh*	\$ 1,000.00
Power, Craig Francis	\$ 1,000.00
Power, Paul David	\$ 2,000.00
Rumbolt, Daniel	\$ 1,000.00
Singh, Anita	\$ 1,200.00
Skidmore, Jamie	\$ 2,000.00
Stapleton, Berni	\$ 1,500.00

2019 Grants to Artists

NAME	2019 Recommended
Individuals (* indicates first-time recipient)	
Stoddart, Kumi	\$ 1,000.00
Stoker, Sarah Joy	\$ 1,000.00
Tilley, Sara	\$ 2,500.00
Tucker, Paul*	\$ 500.00
Vardy, Ian*	\$ 3,000.00
Walsh, Monica	\$ 800.00
White, Allison	\$ 1,500.00
Individuals Subtotal	\$ 77,000.00

Artists & Arts Organizations Total Recommended	\$ 263,000
---	-------------------

2019 Capital Grants

Group	Project	Funding Recommendation	Permit & Development Fees
Choices for Youth	Young Parents Resource Centre (YPRC). Phase 1 - Affordable Housing. Phase 2 - Dedicated Resource Centre. Application is for Phase 1 - 14 units of self contained, apartment style affordable housing geared towards women who are pregnant or have children under the age of 5.	\$ 100,000.00	\$ 25,911.14
Goulds Arena	Replacement of ice chiller and related equipment. Roof repairs (insurance deductible + HST)	\$ 100,000.00	\$ 1,867.32
St. John's Retired Citizens Association	Planning/Engineering advised upgrades required for 2018 Capital Project to proceed. 2019 request - upgrade storm drainage.	\$ 21,500.00	\$ 1,080.00
Total Budget		\$ 500,000.00	
Total Recommended		\$ 221,500.00	
Total Remaining		\$ 278,500.00	
Total Permit/Development Fees			\$ 28,858.46

2019 Grants to Community Groups

Organization	2019 Recommended
Beagle Paws	3,300
Big Brothers Big Sisters	5,000
Blackhead Chapel Restoration Committee	1,000
Boys and Girls Club (MP,BC)	75,000
Bridges to Hope	10,000
Buckmaster's Circle CC	24,600
Canadian Mental Health Association	5,000
Choices For Youth	35,000
Clean St. John's	50,000
Coalition of Persons with Disabilities	10,000
Community Sector Council	15,000
Downtown St. John's	7,000
East Coast Trail Association	30,000
Easter Seals NL	5,000
Friends of Victoria Park	19,600
Federation des Francophones *NEW*	2,500
Froude Avenue CC	24,600
Happy City St. John's	10,000
Home Again Outreach Project	10,000
Jimmy Pratt Outreach	3,000
Johnson GEO Centre	60,000

2019 Grants to Community Groups

Organization	2019 Recommended
Kids Help Phone (NL)	4,500
Kiwanis Music Festival	3,500
Macmorran CC	24,600
Nature NL *NEW*	1,000
NL Sexual Assault Crisis and Prevention Centre	3,000
Non Sport Travel Allocation	3,200
North East Avalon ACAP *NEW*	5,000
North East Avalon D.A.R.E. Committee	2,500
Planned Parenthood	1,000
Quidi Vidi Rennies River Development	25,000
Rabbittown Community Centre	20,600
Rainbow Riders	25,000
Resource Centre for the Arts (LSPU Hall)	52,000
Seniors NL (Formally Seniors Resource Centre)	8,000
Signal Hill Tattoo	25,000
SPCA	3,300
St. John's Northwest Rotary Music Festival	5,000
St. John's Public Libraries	8,000
The Duke of Edinburgh's Award NL	5,000
The Gathering Place	5,000
The Pottle Centre	7,000

2019 Grants to Community Groups

Organization	2019 Recommended
Thrive CYN	30,000
Vera Perlin	10,000
Virginia Park Community Association	20,600
YWCA	5,000
	708,400

2019 Special Events and Festivals Grants

Organization	2019 Recommended
Association communautaire francophone de Saint-Jean	1,000
First Light (SJNFC)	1,000
Huffin Puffin Marathon	2,000
Lawnya Vawnya Inc.	7,500
Mummers Festival	4,500
Newfoundland & Labrador Folks Arts Society	16,500
Newfoundland Dance Presenters Inc. (Neighbourhood Dance Works)	9,000
Newfoundland Horticultural Society	250
Nickel Independent Film Festival	6,000
Out of Earshot Festival *NEW*	1,000
Shakespeare by the Sea Festival	3,500
Sound Arts Initiative, Inc.	3,500
St. John's International Women's Film Festival Inc.	10,000
St. John's Pride Inc.	1,500
St. John's Short Play Festival	1,000
St. John's Storytelling Festival Inc.	1,750
Tely 10	10,000
Tombolo Multicultural Festival	1,000
Tuckamore Festival Inc.	6,000
Women's Work Festival	1,000
Wreckhouse Jazz & Blues Inc.	7,500
	95,500

2019 Sport Grants

Organization	2019 Recommended
Avalon Minor Football	3,000
Avalon Minor Hockey	12,500
Cricket NL	2,000
Cygnus Gymnastics	15,000
Goulds Minor Hockey	9,700
Legends Swim Club	4,500
Prince of Wales Skating Club	15,000
Special Olympics	5,500
Sport Travel Allocation	20,000
St. John's Amateur Baseball	10,000
St. John's Minor Baseball	23,500
St. John's Minor Hockey	16,500
St. John's Rowing Club	4,250
St. John's Soccer Club	10,000
St. John's Soccer Club	22,000
Ultimate NL *NEW*	1,000
Waterford Valley Softball	6,000
	180,450

DECISION/DIRECTION NOTE

Title: Affordable Housing Working Group Membership

Date Prepared: February 20th, 2019

Report To: Committee of the Whole

Councillor and Lead: Hope Jamieson, Housing

Ward: Not ward specific

Decision/Direction Required: Approval of Membership for the Affordable Housing Working Group (AHWG) based on the recommendations by lead staff and the Office of the City Clerk.

Discussion – Background and Current Status:

The AHWG was established with the purpose of implementing the City's 10-year Affordable Housing Strategy. Five organizations are asked to appoint a representative, namely the Canadian Home Builders Association, Newfoundland and Labrador; Canada Mortgage and Housing Corporation; Newfoundland and Labrador Housing; End Homelessness St. John's (EHSJ); and the Provincial Government.

Bruce Pearce, the representative from EHSJ, will be retiring in March 2019 and Doug Pawson will replace him as the Executive Director. Doug has been selected as the replacement EHSJ representative for the AHWG.

Aisling Gogan, the representative of the Department of Children, Seniors and Social Development has moved into a new position as Assistant Deputy Minister and is no longer in a capacity to sit on the Affordable Housing Working Group. Emily Timmins in the Poverty Reduction Division has been selected as their replacement representative for the AHWG.

Key Considerations/Implications:

1. Budget/Financial Implications
 - a. n/a
2. Partners or Other Stakeholders
 - a. The City's New Affordable Housing Strategy was built upon public and strategic stakeholder engagement, and the implementation will be guided and shaped by multi-stakeholder partnerships and processes. The above representative will be amongst our key partners moving forward in supporting our affordable housing efforts and shaping our new strategy.

ST. JOHN'S

3. Alignment with Strategic Directions/Adopted Plans
 - a. A Culture of Cooperation – Create effective City – community collaborations
 - b. Responsive and Progressive – Create a culture of engagement
 - c. Effective Organization – Develop a knowledgeable and engaged committee
4. Legal or Policy Implications
 - a. n/a
5. Engagement and Communications Considerations
 - a. n/a
6. Human Resource Implications
 - a. n/a
7. Procurement Implications
 - a. n/a
8. Information Technology Implications
 - a. n/a
9. Other Implications

Recommendation:

Council accept Doug Pawson as the End Homelessness St. John's representative and Emily Timmins as the Department of Children, Seniors and Social Development representative on the Affordable Housing Working Group.

Prepared by: Simone Lilly, Affordable Housing & Development Facilitator

Approved by: Elaine Henley, City Clerk

ST. JOHN'S

DECISION/DIRECTION NOTE

Title: Affordable Housing Catalyst Grant Allocations 2019

Date Prepared: January 30th, 2019

Report To: Committee of the Whole

Councillor and Lead: Hope Jamieson, Council Lead Housing

Ward: Not ward specific

Decision/Direction Required: Seeking Council approval on 2019 Housing Catalyst Grant allocations

Discussion – Background and Current Status:

The City of St. John's approved the Affordable Housing Strategy, 2019-2028, in November 2018. The strategy will address the municipality's housing needs by working in step with partners, stakeholders and residents to create and maintain safe, suitable and affordable housing throughout the city.

Leading innovation is a strategic direction of the new strategy, intended to inspire and facilitate creativity in affordable housing projects. Implementation action 3.1 *Continue to offer the Housing Catalyst Fund grants yearly for affordable housing projects* is found under this direction.

\$50,000 has been approved for the Housing Catalyst Fund for 2019. The Housing Catalyst Fund allows the City to be a catalyst for practical and collaborative projects that produce tangible housing solutions for people. The City's role through this fund is to work collaboratively with community groups and other stakeholders (Builders, Developers, etc.) to facilitate and plan housing solutions that will enhance the quality for life for individuals and families and build a healthier community.

A Housing Catalyst Grant selection committee was established to review submissions. It included the CMHC Affordable Housing Specialist, Newfoundland and the following internal staff: Manager-Program & Service Delivery, Chief Municipal Planner, Technical Advisor-Planning Engineering and Regulatory Services, Manager- Housing and the Affordable Housing and Development Facilitator.

The following matrix was used to evaluate projects:



Housing Catalyst Fund 2018: Selection Criteria

Item No.	Criteria	Weighting
1	Application is in line with the Affordable Housing Strategy and meets identified priority areas	40%
2	Project idea is solutions focused, action oriented and realistic	20%
3	Project idea will have significant impact on creating, maintaining, and/or supporting local affordable housing	20%
4	Quality of the application	10%
5	Cost Proposal (including whether project may or may not qualify for other funding currently available)	10%

The selection committee is recommending four applications be approved for funding. They are as follows and brief summaries of each can be found attached:

Organization	Project	Grant Amount
First Light	Concept and consultation work to develop affordable supportive housing	\$10 000
Future Housing Co-operative Society	Energy efficiency upgrade for affordable housing units	\$ 10 000
Yorabode	Feasibility study for the construction of affordable rental dwellings	\$ 10 000
Fresh Fruit & Architecture	Create a catalogue of building envelope assemblies to support reduced cost and increased energy efficiency in affordable housing development.	\$ 8 050

ST. JOHN'S

When reviewed in their entirety there is \$11,050 remaining in the overall Housing Catalyst grant fund. It is recommended that Council retain this amount for affordable housing projects related to the new affordable housing strategy.

Key Considerations/Implications:

1. Budget/Financial Implications
 - a. \$50 000 has been approved for the 2019 Housing Catalyst Fund
2. Partners or Other Stakeholders

The above recommendations will support four partners in their affordable housing efforts.
3. Alignment with Strategic Directions/Adopted Plans
 - a. A Culture of Cooperation – Create effective City – community collaborations
 - b. Affordable Housing Strategy 2019-2028- 3.1 *Continue to offer the Housing Catalyst Fund grants yearly for affordable housing projects*
4. Legal or Policy Implications
 - a. n/a
5. Engagement and Communications Considerations
 - a. Community Services staff will work with Marketing and Communications in releasing information.
6. Human Resource Implications
 - a. n/a
7. Procurement Implications
 - a. n/a
8. Information Technology Implications
 - a. n/a
9. Other Implications

Recommendation:

Council accept recommended 2019 Housing Catalyst Grant allocations

Prepared by: Simone Lily, Affordable Housing & Development Facilitator

Approved by: Judy Tobin, Manager of Housing

Attachments:

1. Brief Summaries of Recommended Housing Catalyst Projects



Brief Summaries of Housing Catalyst Projects Recommended for Approval

1. Concept and consultation work to develop affordable supportive housing

-First Light NL

The Housing Catalyst Grant will be used to hire a staff on a contract to complete the work required to develop an affordable housing conversion proposal. First light would like to convert existing office space into affordable/supportive housing at 716 Water Street. This location currently houses administration, programming office space and their emergency shelter. The location is ideal for development into supportive/affordable housing as it is located in a building with 24/7 staff, is downtown, close to amenities, and provides an ideal opportunity to develop housing with an explicit link to Indigenous culture, which is not currently available in our community. The funding will be used for consultation sessions and development of their application for Seed funding- including securing all quotes and documents required.

2. Create a catalogue of building envelope assemblies to support reduced cost and increased energy efficiency in affordable housing development

-Fresh Fruit & Architecture

The Housing Catalyst Grant will be used to create a catalogue of building envelope assemblies that embrace intelligent material selection. The objective is to reduce both building assembly costs as well as energy consumption costs of the finished structure. The building envelope assemblies compiled will serve as a catalyst to new and innovative construction that targets the growing need for affordable housing in Newfoundland. The public will be able to access this resource that specifically targets affordable housing solutions. The building envelope is the physical separator between the conditioned and unconditioned environment of a building including the resistance to air, water, heat, light, and noise transfer.

3. Energy efficiency upgrade for their affordable housing units

-Future Housing

Future Housing Co op's monthly housing charges are approximately 70% of market value rental charges which meet the needs of lower income families, single parents and senior citizens. They are a self managed co-op which allows them to keep housing charges down and relies on members to take an active role in managing the co-op. Future Housing is planning major upgrades to their 16 units (all in St. John's) to ensure they are environmentally friendly and energy efficient. The Housing Catalyst Grant will

contribute to removing old furnaces and replacing them with electric/mini split as well as replacing or adding heat recovery systems to all units.

4. Feasibility study for the construction of affordable rental dwellings

-Yorabode

The Housing Catalyst Grant funding will be used to expand upon Yorabode's recently completed Affordable Housing Toolkit (Housing Catalyst 2017 Project). Yorabode will apply the principles developed in the toolkit to actual homes and will be completing a feasibility study for the construction of five affordable rental dwellings including costing, concept design and parameters for site/building selection. Specifically, the Housing Catalyst Grant will:

- Identify one to two existing homes or properties that are not fulfilling current housing needs either because of the building condition or size of home which will be used as the case study.
- Complete an as built of one of these homes to form a basis for design iterations.
- Complete Concept Design drawings for one or two options for the renovation and/or addition to this existing home.

DECISION/DIRECTION NOTE

Title: Dental Coverage – Members of Council
Date Prepared: February 27, 2019
Report To: His Worship, The Mayor & Members of Council
Ward: N/A

Decision/Direction Required:

Seeking approval to obtain dental coverage for members of Council and their families through Desjardins.

Discussion – Background and Current Status:

At the request of Mayor Breen, the City obtained a quote from our current group insurance carrier (Desjardins) for dental coverage.

Given the large numbers covered in other employee groups, Desjardins quoted the same rates that currently apply to management and inside and outside workers which is as follows:

- Family - \$80.84 month
- Single - \$32.22 month

The quoted rates are subject to change with the next renewal (January 1, 2020).

The parameters of this coverage are as follows:

- Initial enrollment is voluntary
- Mandatory enrollment for new entrants in future
- Premium is cost shared on a 50/50 basis
- Late Applicants subject to limit of \$100 for first 12 months of coverage.
- once enrolled a Councillor must remain in the Plan.
- Dental benefit will end at end of Council term unless a Councillor retires and collects pension at that time, in which case they can continue with pensioner coverage at 100% of cost.

New applicants would have a **30-day open enrolment period** after which they would be considered a late applicant.

ST. JOHN'S

A copy of the Dental Care Benefit Schedule which details the coverage is attached for your review.

Key Considerations/Implications:

1. **Budget/Financial Implications:**
 - As noted above
2. **Partners or Other Stakeholders:**
 - Council & Staff
 - Desjardins
3. **Alignment with Strategic Directions/Adopted Plans:** N/A
4. **Legal or Policy Implications:** N/A
5. **Engagement and Communications Considerations:** N/A
6. **Human Resource Implications:** N/A
7. **Procurement Implications:** N/A
8. **Information Technology Implications:** N/A
9. **Other Implications:** N/A

Recommendation:

That Council approve obtaining dental coverage for members of Council and their families through Desjardins.

Prepared and Approved by: Kevin Breen, City Manager

Attachments: Dental Care Benefit Schedule



DENTAL CARE BENEFIT

Fee Guide Year: Current year

Deductible Amount: Nil

Percentage of Reimbursement

Preventive Services: 80%

Basic Services, Endodontics and Periodontics: 80%

Major Restorative Services: 70%

Maximum Benefit

Preventive Services, Basic Services, Endodontics and Periodontics: Unlimited

Major Restorative Services: \$1,250 per Insured Person each Calendar Year.

Frequency: 6 months

Limitations: Reimbursement of fees for composite restorations performed on posterior teeth are limited to the fees for amalgam restorations.

Benefit Termination

Age Limit: **Active Employees:** Termination of employment or the death of the Participant, whichever is earlier.

Eligible Retired Employees (For those that retire on or after November 1, 2010 and opt to retain coverage): The death of the Participant.

DENTAL CARE BENEFIT

DEFINITIONS

As used in this Benefit

Calendar Year means the period from January 1st to December 31st inclusive.

Dental Hygienist means a person licensed by an accredited dental faculty to perform dental prophylaxis.

Dentist means a person who is licensed to practise dentistry by the appropriate authority of the jurisdiction where the services are provided.

Fee Guide means the Dental Association Fee Guide for General Practitioners of the Province in which the Insured Person is resident, for the Calendar Year mentioned in the BENEFIT SCHEDULE.

LATE APPLICATION

With respect to this Benefit, if the Participant applies for coverage for himself or his Dependents more than 31 days after the date of his eligibility, evidence of insurability will not be required by the Insurer. However, in all cases, the Insurer will limit the amount of Eligible Expenses in accordance with the RESTRICTIONS, EXCLUSIONS AND LIMITATIONS provision under this Benefit.

PAYMENT OF BENEFIT

On receipt of Proof of Claim satisfactory to the Insurer that an Insured Person, while covered under this Benefit, incurred Eligible Expenses which were necessary and which were for services recommended by a Dentist, the Insurer will reimburse the expenses in excess of the Deductible, if any, subject to the Percentage of Reimbursement and maximums specified in the Benefit Schedule, and in accordance with other applicable policy provisions.

To be eligible, the expenses must have been performed

- 1) by a Dentist; or
- 2) by a Dental Hygienist under the supervision of a Dentist; or
- 3) by a licensed denturist when such services are within the scope of his licence.

Eligible Expenses will be considered to have been incurred on the date the service or supply was provided. However, with respect to a bridge, crown or denture, the date of insertion of such appliance will be the date such expense was incurred, and with respect to root canal therapy, the date of the final treatment will be the date that expense was incurred.

DENTAL CARE BENEFIT

DEFINITIONS

As used in this Benefit

Calendar Year means the period from January 1st to December 31st inclusive.

Dental Hygienist means a person licensed by an accredited dental faculty to perform dental prophylaxis.

Dentist means a person who is licensed to practise dentistry by the appropriate authority of the jurisdiction where the services are provided.

Fee Guide means the Dental Association Fee Guide for General Practitioners of the Province in which the Insured Person is resident, for the Calendar Year mentioned in the BENEFIT SCHEDULE.

LATE APPLICATION

With respect to this Benefit, if the Participant applies for coverage for himself or his Dependents more than 31 days after the date of his eligibility, evidence of insurability will not be required by the Insurer. However, in all cases, the Insurer will limit the amount of Eligible Expenses in accordance with the RESTRICTIONS, EXCLUSIONS AND LIMITATIONS provision under this Benefit.

PAYMENT OF BENEFIT

On receipt of Proof of Claim satisfactory to the Insurer that an Insured Person, while covered under this Benefit, incurred Eligible Expenses which were necessary and which were for services recommended by a Dentist, the Insurer will reimburse the expenses in excess of the Deductible, if any, subject to the Percentage of Reimbursement and maximums specified in the Benefit Schedule, and in accordance with other applicable policy provisions.

To be eligible, the expenses must have been performed

- 1) by a Dentist; or
- 2) by a Dental Hygienist under the supervision of a Dentist; or
- 3) by a licensed denturist when such services are within the scope of his licence.

Eligible Expenses will be considered to have been incurred on the date the service or supply was provided. However, with respect to a bridge, crown or denture, the date of insertion of such appliance will be the date such expense was incurred, and with respect to root canal therapy, the date of the final treatment will be the date that expense was incurred.

COMMENCEMENT OF DEPENDENT INSURANCE

If a Dependent is hospitalized on the day his insurance would normally become effective, the effective date of insurance is delayed, and his insurance will commence 24 hours after his discharge from the Hospital. However, the newborn Child of a Participant with Dependents who are already covered becomes insured at birth.

DEDUCTIBLE

The Deductible is the amount of Eligible Expenses that the Participant must pay in any Calendar Year before reimbursement will be made under this Benefit. The Deductible is specified in the Benefit Schedule.

PERCENTAGE OF REIMBURSEMENT

The Percentage of Reimbursement specified in the Benefit Schedule is the percentage of Eligible Expenses in excess of the Deductible that will be reimbursed by the Insurer, in accordance with the provisions of this Benefit.

ELIGIBLE EXPENSES IN CANADA

PREVENTIVE SERVICES

EXAMINATIONS

- Complete oral examination, once every 24 months
- Recall oral examination, according to the frequency specified in the Benefit Schedule
- Specific oral examination, once every 6 months
- Emergency oral examination

RADIOGRAPHS (X-RAYS)

- Complete series of periapical films or panoramic radiographs, limited to one series in any 24 months
- Intra oral films, including bitewing films, and radiographs to diagnose a symptom or examine progress of a particular course of treatment
- Interpretation of radiographs from another source
- Photography
- Radiograph of the hand and wrist as a diagnostic aid for dental treatment

LAB TESTS AND EXAMINATIONS

- Bacteriologic cultures/smears to determine pathological agents
- Biopsies
- Pulp vitality tests
- Unmounted diagnostic casts

CASE PRESENTATION AND EXPLANATION

- Consultation with a patient (a day other than the examination date)

PREVENTIVE SERVICES

- Polishing, according to the frequency specified in the Benefit Schedule
- Light scaling for preventive purposes rather than therapeutic, according to the frequency specified in the Benefit Schedule
- Topical application of fluoride, according to the frequency specified in the Benefit Schedule
- Finishing restorations
- Pit and fissure sealants, for Children under Age 16
- Interproximal discing
- Space maintainers for missing primary teeth, for Children under Age 16
- Prophylactic odontotomy/enameloplasty

BASIC SERVICES, ENDODONTICS AND PERIODONTICS

RESTORATIONS

- Amalgam (silver)
- Composite restorations in accordance with the LIMITATIONS provision of the Dental Care section in the Benefit Schedule
- Retentive pins for amalgam and composite restorations
- Preformed stainless steel and polycarbonate crowns, for Children under Age 16
- Caries / trauma / pain control, separate procedure from restoration

ENDODONTICS

- Treatment of disease of the pulp chamber and pulp canals (root canal therapy)

PERIODONTICS

Treatment of the soft tissue (gums) and bone supporting the teeth. However the following expenses are limited:

- a) post-operative visits, 4 visits per Calendar Year
- b) curettage performed by a Dentist, once per period of 60 months
- c) scaling for therapeutic purposes limited to a maximum of 12 units per Calendar Year
- d) adjustments to periodontal appliance to control bruxism only, limited to one adjustment per Calendar Year

MAINTENANCE OF REMOVABLE DENTURES

- Repair
- Structure addition
- Relining
- Rebasing
- Adjustments to dentures, 3 months after insertion
- Denture adjustments including minor adjustments, once every 6 months.

ORAL SURGERY

- Extractions - uncomplicated and complex
- Removal of residual roots
- Surgical exposure of teeth
- Alveoplasty, gingivoplasty, stomatoplasty and osteoplasty
- Alveolar ridge reconstruction
- Extension of mucous folds
- Excisions
- Incisions
- Frenectomy
- Miscellaneous surgical procedures

OTHER SERVICES

Only general anaesthesia and conscious sedation are covered. These expenses are eligible if they are administered in conjunction with extractions.

MAJOR RESTORATIVE SERVICES

PROSTHODONTICS

Expenses incurred for a permanent initial prosthodontic appliance, such as partial or full removable denture or fixed bridge, are covered if such appliance was necessary because of the extraction of at least one natural tooth while the insured is covered under this Benefit or a comparable benefit held by the policyholder in force immediately before the effective date of this Benefit.

Replacement of an existing denture or bridge by a permanent denture or bridge:

- a) if the replacement was necessary because of the extraction of one or more natural teeth while the insured is covered under this Benefit or a comparable benefit in force immediately before the effective date of this Benefit, or
- b) if the existing denture or bridge is at least 5 years old; or
- c) if the existing denture or bridge is temporary and is being replaced with a permanent denture or bridge within 12 months of the installation of the temporary appliance. With respect to a permanent appliance that replaces a temporary one, the amount eligible for reimbursement will be reduced by the amount previously reimbursed by the Insurer for the temporary appliance.

A temporary appliance which is at least 12 months old will be considered to be a permanent denture or bridge for the purposes of this provision.

REMOVABLE DENTURES

- Complete denture
- Immediate complete denture
- Complete or partial overdenture
- Transitional denture
- Partial denture including cast in chrome (but not in gold)
- Partial denture remake
- Remount with occlusal equilibration
- Therapeutic tissue conditioning

FIXED PROSTHODONTICS (bridges)

- Abutments and pontics
- Repairs
- Bridge removal
- Recementation

OTHER SINGLE RESTORATIONS

- Onlays, veneers applications, inlays, crowns
 - a) for a tooth that is fractured due to caries or traumatic injury and cannot be filled by amalgam or composite
 - b) temporary crowns are considered to be part of the final restoration
 - c) replacement of an existing onlay, veneer application, inlay or crown is included if such restoration is at least 5 years old
 - d) only metal crowns on molars are reimbursed
- Porcelain repair
- Retentive pins, pivots, cast posts
- Recementation
- Removal of an inlay or crown

ELIGIBLE EXPENSES OUTSIDE CANADA

Payment will be made for dental treatment rendered while travelling outside Canada, but only to the extent that payment would have been made under this Benefit if such treatment had been rendered in the normal province of residence of the Insured Person and provided that such treatment was rendered for emergency purposes only.

RESTRICTIONS, EXCLUSIONS AND LIMITATIONS

In the event of late application of the Participant or his Dependents, in accordance with the Late Application provision under this Benefit, reimbursement for all dental services combined will be limited to \$100 per Insured Person for the first 12 months of coverage.

Reimbursement will not be made for any portion of the charge in excess of the suggested fee in the appropriate Fee Guide, as specified in the Benefit Schedule. When there are two or more courses of treatment available to adequately correct a dental condition, this plan will provide reimbursement for the treatment that incurs the lowest cost consistent with good dental care.

Reimbursement of lab fees will be limited to the reasonable and customary charge for such services in the area where the services are provided. However, in no event will the total reimbursement of lab fees exceed 50% of the suggested fee in the appropriate Fee Guide, as specified in the Benefit Schedule, for the particular dental treatment requiring the lab services.

Reimbursement of fees for composite restorations performed on posterior teeth may be limited to the fees for amalgam restorations as specified in the LIMITATIONS provision of the Dental Care section in the Benefit Schedule.

No reimbursement will be made under this Benefit for the following:

- 1) any dental treatment which is for cosmetic purposes when the form and function of the teeth are satisfactory and no pathological condition exists;
- 2) charges for nutritional counselling, oral hygiene and dental plaque control programs;
- 3) any dental services or supplies, including X-rays, provided for full mouth reconstruction, for vertical dimension correction, for the restoration of occlusion, for the correction of temporomandibular joint dysfunction or for permanent splinting of teeth;
- 4) charges levied by a Dentist for broken appointments, completion of claim forms or advice by telephone;
- 5) expenses incurred for bacteriologic cultures/smears followed by a Chlorzoïn treatment;
- 6) expenses incurred for implants;

- 7) expenses incurred for duplicate diagnostic casts (unmounted);
- 8) expenses incurred for anaesthesia administered by acupuncture;
- 9) any dental treatment that is not yet approved by the Canadian Dental Association or that is for experimental purposes;
- 10) dental services, treatment or supplies that the individual received without charge or that a government health plan prohibits from being paid;
- 11) services, treatment or supplies provided to the Participant by the Employer;
- 12) any dental treatment rendered outside Canada except as specifically provided under the ELIGIBLE EXPENSES OUTSIDE CANADA provision;
- 13) dental services and supplies not included in the list of Eligible Expenses;
- 14) Eligible Expenses that result directly or indirectly from the following:
 - a) committing, or attempting to commit a criminal offence;
 - b) any cause for which payment is provided under any Workers' Compensation Act or similar legislation or under any other government plan;
 - c) war, whether war be declared or not, or service in the armed forces of any country, or participation in a riot, insurrection or civil commotion.

EXCLUSIONS RELATED TO PROSTHESES AND CROWNS

No reimbursement will be made under this Benefit for the following:

- 1) expenses incurred for the replacement of dentures and appliances that are lost, mislaid or stolen;
- 2) prosthetics with precision attachments or stress breakers;
- 3) precision attachments and telescoping crown units for fixed bridgework;
- 4) preformed stainless steel or polycarbonate crowns, except in the case of primary teeth;
- 5) transfer coping for crowns.

CO-ORDINATION OF BENEFITS

This Benefit is subject to the CO-ORDINATION OF BENEFITS provision in the CLAIMS section of the policy.

PRE-DETERMINATION OF BENEFIT

When the total cost of any proposed dental treatment for an Insured Person is expected to exceed \$500, the Participant should submit a detailed treatment plan to the Insurer before treatment commences. The Insurer will then advise the Participant of the amount of reimbursement for which the Insured Person is eligible in accordance with the provisions of the policy. The treatment plan should outline the type of treatment to be provided, the anticipated treatment dates, and the cost of such treatment.

The treatment plan submitted must be completed by the Dentist who first proposed the treatment, otherwise the Participant will be required to submit a new treatment plan to the Insurer for re-assessment.

BENEFIT TERMINATION

This Benefit terminates on the date the Participant reaches the Age Limit specified in the Benefit Schedule or on the earliest of the dates indicated in the TERMINATION OF PARTICIPANT INSURANCE provision.

No benefits are payable for expenses incurred after the date the insurance of the Participant terminates, even if a detailed treatment plan under the PRE-DETERMINATION OF BENEFIT provision was filed and benefits were determined by the Insurer prior to such termination date.

DEPENDENT BENEFIT EXTENSION AFTER PARTICIPANT'S DEATH

In the event of the death of the Participant and subject to policy provisions, insurance under this Benefit will continue for insured Dependents, without premium payment, until the earliest of the following dates:

- 1) 24 months following the death of the Participant;
- 2) the date on which the Dependent ceases to be eligible as a Dependent for a reason other than the death of the Participant;
- 3) the date on which Dependent insurance would have terminated if the Participant had not died;
- 4) the date on which the surviving Spouse remarries;
- 5) the date on which any similar coverage is obtained with respect to an insured Dependent; or
- 6) the date on which this Benefit or policy terminates.

PROOF OF CLAIM

For reimbursement of a dental claim, the Insured Person must pay all treatment charges and submit a benefit claim to the Insurer. All claims must be submitted to the Insurer along with any receipts every 120 day period, if the amount claimed justifies it, and within 12 months of the date the expense was incurred. Some Dentists will accept an ID card and invoice the Insurer directly.

The Insurer reserves the right to require radiographs and other types of diagnostics such as specialist reports, periodontal charts and study models.

**REPORT TO COUNCIL
DEVELOPMENT COMMITTEE MEETING
March 12, 2019 – 10:00 a.m. – Conference Room A, 4th Floor, City Hall**

- 1. Proposed Lounge (Discretionary Use)
DEV1900046, 288 Duckworth St.**

Recommendation

It is recommended that Council approve the reassignment of the Development Agreement to the current applicant of the Lounge.

- 2. Proposed Building Lot to Construct a Single-Family Dwelling in the
Broad Cove River Watershed, INT1800121, 62-92 King’s Hill Road**

Recommendation

It is recommended that Council reject the proposed building lot for a residential development.

**Jason Sinyard
Deputy City Manager – Planning, Engineering & Regulatory Services
Chairperson**

DECISION/DIRECTION NOTE

Title:

Proposed Lounge (Discretionary Use)
DEV1900046
288 Duckworth Street

Date Prepared:

March 12, 2019

Report To:

His Worship the Mayor and Members of Council

Councillor and Role:

Councillor Maggie Burton, Planning and Development Lead

Ward:

2

Decision/Direction Required:

To seek approval for the reassignment of the Development Agreement from Council regarding a Discretionary Use application for the purpose of a Lounge.

Discussion – Background and Current Status:

An application for the identical use was approved by Council on February 18, 2019. The current Development Agreement is with the original developer. The Development Agreement needs to be assigned to the new developer and consent from the property owner must be granted. The property owner has given their consent to the reassignment of the Development Agreement.

Key Considerations/Implications:

1. Budget/Financial Implications: Not Applicable.
2. Partners or Other Stakeholders: Not Applicable.
3. Alignment with Strategic Directions/Adopted Plans: Not Applicable.
4. Legal or Policy Implications:
Section 5.3.3 of the Development Regulations, Discretionary Use
5. Engagement and Communications Considerations: Not Applicable.
6. Human Resource Implications: Not Applicable.
7. Procurement Implications: Not Applicable.
8. Information Technology Implications: Not Applicable.
9. Other Implications: Not Applicable.

ST. JOHN'S

Recommendation:

It is recommended that Council approve the reassignment of the Development Agreement to the current applicant of the Lounge.

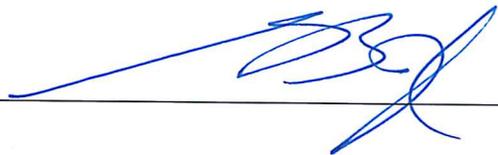
Prepared by - Date/Signature:

Ashley Murray- Assistant Development Officer

Signature: Ashley Murray

Approved by - Date/Signature:

Jason Sinyard, Deputy City Manager, Planning, Engineering & Regulatory Services

Signature: 

AAM/dlm

Attachments: Location Map



SUBJECT PROPERTY

DECISION DIRECTION NOTE

Title: Proposed Building Lot to Construct a Single-Family Dwelling in the Broad Cove River Watershed
INT1800121
62-92 King's Hill Road

Date Prepared: March 12, 2019

Report To: His Worship the Mayor and Members of Council

Councillor & Role: Councillor Maggie Burton, Planning and Development Lead

Ward: Broad Cove River Watershed – Town of Portugal Cove- St. Philip's

Decision/Direction Required:

Consideration to create a building lot to construct a Single-Family Dwelling in the Watershed Zone.

Discussion – Background and Current Status:

An application was submitted requesting permission to create a residential building lot at 62-92 King's Hill Road by the Town of Portugal Cove- St. Phillip's. The proposed lot is 6.01 Ha, and the proposed dwelling would have a proposed floor area of 279 m².

The property is situated in the Broad Cove River Watershed where Section 104(4) of the City of St. John's Act does not allow for the construction of a new dwelling on vacant land in the Watershed.

Key Considerations/Implications:

1. Budget/Financial Implications: Not applicable.
2. Partners or Other Stakeholders:
Town of Portugal Cove- St. Phillip's
3. Alignment with Strategic Directions/Adopted Plans: Not applicable.
4. Legal or Policy Implications:
Section 104 of the City of St. John's Act
5. Engagement and Communications Considerations: Not applicable.
6. Human Resource Implications: Not applicable.
7. Procurement Implications: Not applicable.

The logo for St. John's features the words "ST. JOHN'S" in a bold, serif font. The letter "O" in "JOHN'S" is replaced by a stylized circular emblem containing a cross and radiating lines, resembling a sun or a signal.

8. Information Technology Implications: Not applicable.

9. Other Implications: Not applicable

Recommendation:

It is recommended that Council reject the proposed building lot for a residential development.

Prepared by - Date/Signature:

Ashley Murray- Assistant Development Officer

Signature: Ashley Murray

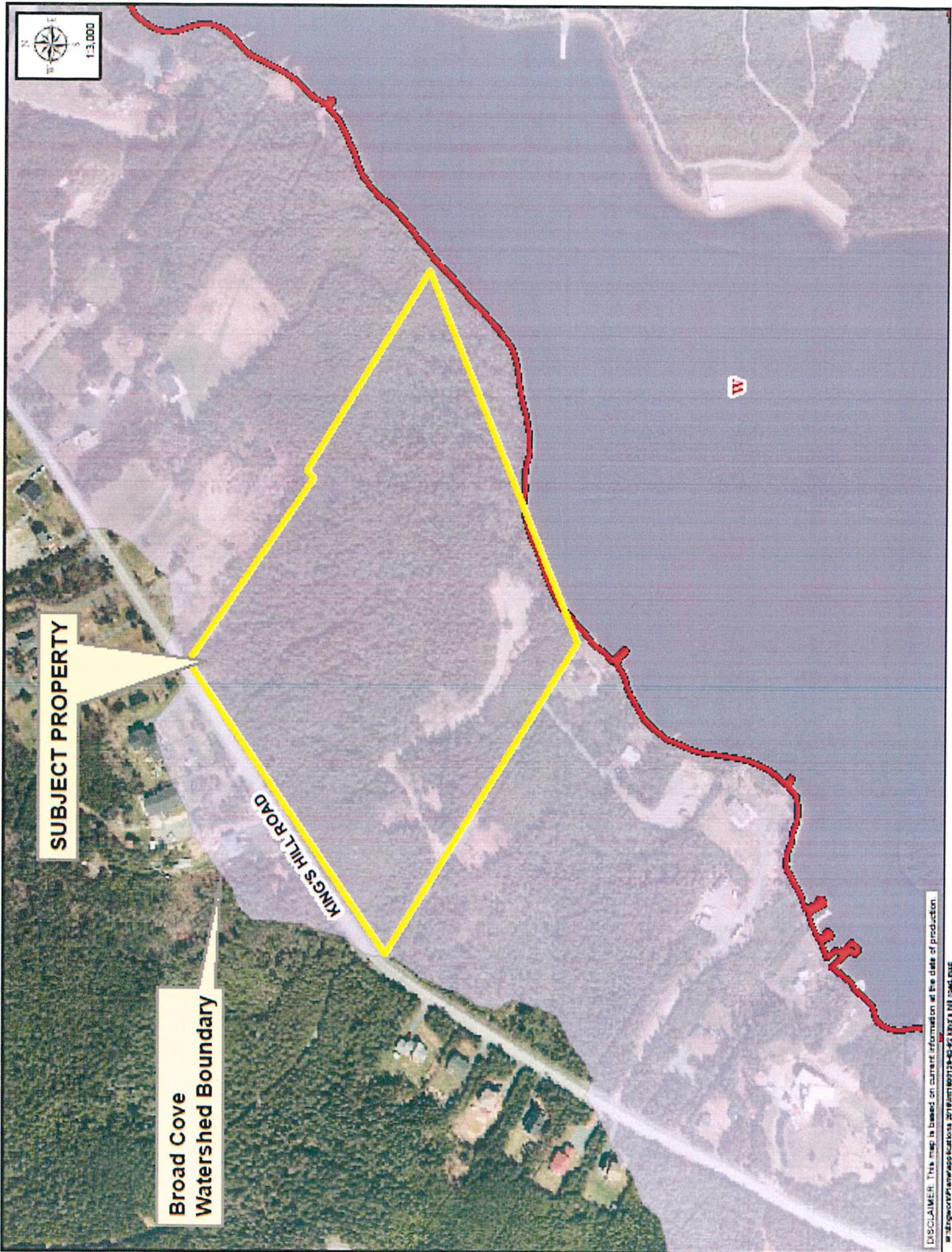
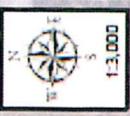
Approved by - Date/Signature:

Jason Sinyard, Deputy City Manager, Planning, Engineering & Regulatory Services

Signature: 

AAM/dlm

Attachments: Location Map



SUBJECT PROPERTY

**Broad Cove
Watershed Boundary**

KING'S HILL ROAD

W

DISCLAIMER: This map is based on current information at the date of production.
Watershed/Property locations 2018/08/10/15:45:45 King's Hill Road.mxd

REPORT/RECOMMENDATION
Special Events Advisory Committee Report
March 13, 2019

Event: Filming of 'Rex'
Date: March 24, 2019
Detail: TV Series filming – Pope Productions

Filming of 'Rex' on March 24 will result in the closure of:
George Street from Queen Street to Adelaide Street
6:30am to 7:30pm

Organizer has discussed the closure with area businesses and accommodations have been made for those who require.

Traffic Control Company has been hired to implement the road closure.

This request does conflict with an event at Mile One (Edge game at 2pm). The organizer is aware and will have extra staff on hand to detour pedestrians around filming locations.

Recommendation

SEAC recommends, from a regulatory perspective, that the requested event, and the associated closure be approved.

The above noted events are subject to the conditions set out by the Special Events Advisory Committee.

Tanya Haywood
Deputy City Manager – Community Services

DEVELOPMENT PERMITS LIST
DEPARTMENT OF PLANNING, ENGINEERING AND REGULATORY SERVICES
FOR THE PERIOD OF March 7, 2019 TO March 13, 2019

Code	Applicant	Application	Location	Ward	Development Officer's Decision	Date
RES	Gibraltar Homes Ltd.	Proposed Building lot	37 Malka Drive	1	Approved	19-03-13
INST	Walsh & Peters Architects Inc	Parking Stall Realignment	26 Penney Lane	1	Approved	19-03-13

* Code Classification:
 RES - Residential INST - Institutional
 COM - Commercial IND - Industrial
 AG - Agriculture
 OT - Other

** This list is issued for information purposes only. Applicants have been advised in writing of the Development Officer's decision and of their right to appeal any decision to the St. John's Local Board of Appeal.

Gerard Doran
Development Supervisor
Planning, Engineering and
Regulatory Services

#

#

#

#

Building Permits List

Council's March 18, 2019 Regular Meeting

Permits Issued: 2019/03/07 to 2019/03/13

Class: Commercial

255 Major's Path, Suite 2	Co	Office
336 Water St	Co	Eating Establishment
335-337 Duckworth St, Skin Spa	Sn	Service Shop
261 Duckworth St	Sw	Office
33-37 Cochrane Pond Rd	Nc	Accessory Building
Avalon Mall, Quilts Etc.	Rn	Retail Store
Avalon Mall, Samuel & Company	Rn	Retail Store
48 Danny Dr, Dollarama	Cr	Retail Store
190 Pennywell Rd	Rn	School
48 Danny Dr, Michaels	Cr	Retail Store

This Week \$ 1,667,500.00

Class: Industrial

This Week \$.00

Class: Government/Institutional

18-20 Springdale St	Nc	Admin Bldg/Gov/Non-Profit
---------------------	----	---------------------------

This Week \$ 10,187,838.00

Class: Residential

6 Maurice Putt Cres, Lot Bw225	Nc	Single Detached Dwelling
20 Padre Nangle Pl, Lot 9	Nc	Single Detached & Sub.Apt
3 Park Pl	Nc	Patio Deck
4 Baccalieu St	Rn	Single Detached & Sub.Apt
4 Baccalieu St	Rn	Single Detached & Sub.Apt
225 Blackmarsh Rdunit 113	Rn	Apartment Building
8 Catherine St	Rn	Single Detached Dwelling
25 Collier's Lane	Rn	Single Detached Dwelling
33 Cottonwood Cres	Rn	Single Detached Dwelling
121 Firdale Dr	Rn	Single Detached Dwelling
74 Fleming St	Rn	Townhousing
14 Goodridge St	Rn	Single Detached Dwelling
61 Highland Dr	Rn	Single Detached Dwelling
26 Howley Ave Exten	Rn	Single Detached Dwelling
64 Iceland Pl	Rn	Single Detached Dwelling
79 Lester St	Rn	Townhousing
6 Lilac Cres	Rn	Single Detached Dwelling
13 Polina Rd	Rn	Single Detached & Sub.Apt
7 Primrose Pl	Rn	Single Detached Dwelling
162 Signal Hill Rd	Rn	Single Detached Dwelling
4 Whiteway St	Rn	Single Detached Dwelling

This Week \$ 938,331.00

Class: Demolition

30 Pennywell Rd

Dm Single Detached Dwelling

This Week \$ 15,000.00

This Week's Total: \$ 12,808,669.00

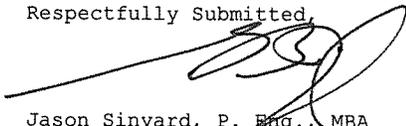
Repair Permits Issued: 2019/03/07 To 2019/03/13 \$.00

Legend

Co Change Of Occupancy	Sw Site Work
Cr Chng Of Occ/Renovtns	Ms Mobile Sign
Ex Extension	Sn Sign
Nc New Construction	Cc Chimney Construction
Oc Occupant Change	Dm Demolition
Rn Renovations	

YEAR TO DATE COMPARISONS			
March 18, 2018			
TYPE	2018	2019	% VARIANCE (+/-)
Commercial	\$29,093,969.00	\$35,139,992.00	21
Industrial	\$0.00	\$0.00	0
Government/Institutional	\$2,000,000.00	\$10,187,838.00	409
Residential	\$20,593,017.00	\$4,514,862.00	-78
Repairs	\$264,050.00	\$151,250.00	-43
Housing Units(1 & 2 Family Dwelling)	17	4	
TOTAL	\$51,951,036.00	\$49,993,942.00	-4

Respectfully Submitted,



Jason Sinyard, P. Eng., MBA
Deputy City Manager
Planning, Engineering & Regulatory Services

MEMORANDUM

Weekly Payment Vouchers For The Week Ending March 13, 2019

Payroll

Public Works	\$ 548,049.16
Bi-Weekly Casual	\$ 37,387.39
Accounts Payable	\$ 3,166,041.84
Total:	\$ 3,751,478.39

ST. JOHN'S

DEPARTMENT OF FINANCE

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

NAME	CHEQUE #	DESCRIPTION	AMOUNT
FASTPATH INC.	1495	ANNUAL MAINTENANCE / SUPPORT	2,868.53
L-SOFT INTERNATIONAL INC.	1496	ANNUAL MAINTENANCE / SUPPORT	3,718.46
CITYSOURCED INC.,	1497	ANNUAL MAINTENANCE / SUPPORT	15,936.26
TRAFFICWARE	1498	ANNUAL MAINTENANCE / SUPPORT	2,548.43
RECEIVER GENERAL FOR CANADA	119997	PAYROLL DEDUCTIONS	3,250.79
THE SHERIFF'S OFFICE	119998	WAGE GARNISHMENTS	1,347.58
VP FOUNDATION INC.	119999	OPERATING FUNDS FOR 2019	31,622.00
CYNTHIA PIKE	120000	REFUND OVERPAYMENT OF RENT	949.00
WELSH, SHERRY	120001	REPLENISH PETTY CASH RAILWAY	639.96
CSA GROUP	120002	PROFESSIONAL SERVICES	5,250.00
ADR ATLANTIC INSTITUTE	120003	TRAINING COURSE	50.31
NEWFOUNDLAND EXCHEQUER ACCOUNT	120004	FILING FEES	250.00
PROTEC INDUSTRIES LTD	120005	REPAIR PARTS	778.84
JENNIFER THURBER	120006	INSTRUCTOR FEE	145.12
FAIRVIEW INVESTMENTS LTD	120007	COURT OF APPEAL REFUND	1,060.00
WAJAX EQUIPMENT	120008	REPAIR PARTS	176.36
ATLANTIC POWERTRAIN EQUIPT INC	120009	REPAIR PARTS	608.99
BLUE WATER AGENCIES LTD	120010	REPAIR PARTS	2,080.76
GUY BADCOCK	120011	BAILIFF SERVICES	270.00
STELLA BURRY COMMUNITY SER.	120012	CATERING SERVICES	845.00
COWAN HEIGHTS UNITED CHURCH	120013	RENTAL OF BUILDING	150.00
ISLAND FURNITURE ASSOC.	120014	OFFICE FURNITURE	1,148.85
IDEXX LABORATORIES	120015	VETERINARY SUPPLIES	24.54
FOCUS FIELD SOLUTIONS INC.,	120016	REPAIR PARTS	953.77
WHOLESALE CLUB	120017	MISCELLANEOUS SUPPLIES	430.65
DR. KRISTIAN GREEN	120018	MEDICAL EXAMINATION FEE	20.00
RIDMI BIMSARANI WICKRAMAARACHCHI	120019	INSTRUCTOR FEE	181.40
CRYSTAL VEY	120020	INSTRUCTOR FEE	272.10
PRAXAIR PRODUCTS INC.	120021	CARBON DIOXIDE	279.02
MARION NOSEWORTHY	120022	REFUND OVERPAYMENT OF TAXES	1,582.35
RICHARD & TANYA HAYWOOD	120023	REFUND OVERPAYMENT OF TAXES	302.50
JAMIE EUSTACE	120024	REFUND SECURITY DEPOSIT	121.00
JASON & DONNA JORDAN	120025	REFUND SECURITY DEPOSIT	300.00
STEPHEN J DELANEY	120026	PROFESSIONAL SERVICES	66.10
YORK DEVELOPMENT	120027	REFUND SECURITY DEPOSIT	15,000.00
INTERGOVERNMENTAL COMMITTEE ON URBAI	120028	SUBSCRIPTION RENEWAL	400.00
CINEPLEX ENTERTAINMENT	120029	CHILLFEST EVENT	1,380.00
DR. JOHN ANGEL	120030	MEDICAL EXAMINATION FEE	20.00
GEORGE PARSONS	120031	REFUND SECURITY DEPOSIT	88.20
F O B ENTERPRISES LTD.	120032	PERFORMANCE FEE	575.00
GIRL GUIDES OF CANADA	120033	REFUND SECURITY DEPOSIT	210.00
ANDREW & SHELLEY GOSSE	120034	COURT OF APPEAL REFUND	60.00
NL HANDBALL ASSOCIATION	120035	INSTRUCTOR FEE	271.95
JENRICH ELECTRIC	120036	REFUND SECURITY DEPOSIT	60.50
SAUNDERS, STEVE	120037	REFUND SECURITY DEPOSIT	100.00

NAME	CHEQUE #	DESCRIPTION	AMOUNT
SWILERS RUGBY CLUB	120038	PROFESSIONAL SERVICES	127,424.07
DONNA MILLS	120039	REFUND SECURITY DEPOSIT	100.00
O'NEILL, FRANK WILLIAM	120040	REFUND OVERPAYMENT OF TAXES	302.50
WALLNUTS CLIMBING CENTRE	120041	REAL PROGRAM	826.90
AMANDA DEVLIN	120042	REFUND SECURITY DEPOSIT	37.50
ST. JOHN AMBULANCE NEWFOUNDLAND & LA	120043	TRAINING COURSE	890.00
MORNEAU SHEPELL	120044	PROFESSIONAL SERVICES	5,016.01
ORCA BOOK PUBLISHERS	120045	PROMOTIONAL ITEMS	90.07
JELLY BEAN ENTERTAINMENT	120046	ENTERTAINMENT	1,724.00
RUSSELL & CHARLENE WALSH	120047	COURT OF APPEAL REFUND	60.00
SASSY TUNA	120048	INSTRUCTOR FEE	300.00
PETER BARTLETT	120049	REFUND SECURITY DEPOSIT	100.00
CECILIA MCGRUER	120050	INSTRUCTOR FEE	222.25
JESSIE SQUIRES	120051	RECREATION PROGRAM REFUND	19.00
DYLAN NEVILLE	120052	2019 YOUTH TRAVEL SPORT GRANT	125.00
DAVID HARRISON	120053	PROFESSIONAL SERVICES	6,000.69
IAN PENNEY & SARAH COLBORNE	120054	REFUND OVERPAYMENT OF TAXES	219.00
HAYWARD & PHYLLIS KEATS	120055	COURT OF APPEAL REFUND	60.00
BRADYN BROWN & CHELSEY FITZGERALD	120056	REFUND OVERPAYMENT OF TAXES	263.67
ASHISH GUPTA	120057	REFUND OVERPAYMENT OF TAXES	167.42
KAITLYN JARVIS	120058	LEGAL CLAIM	159.30
PLACE BONAVENTURE CONDO CORPORATION	120059	LEGAL CLAIM	474.15
JOAN RYAN	120060	RECREATION PROGRAM REFUND	14.00
RAYMOND & JOAN VINCENT	120061	REFUND OVERPAYMENT OF TAXES	726.38
SUSAN MOORES	120062	RECREATION PROGRAM REFUND	70.00
WANDA GREGORY	120063	INSTRUCTOR FEE	308.40
O'DEA EARLE	120064	LEGAL CLAIM	46,000.00
ALBERT NEWELL	120065	REFUND SECURITY DEPOSIT	50.00
HEIDI WICKS	120066	REFUND SECURITY DEPOSIT	100.00
JENNIFER COLLINS	120067	REFUND SECURITY DEPOSIT	100.00
CARL PEARCEY	120068	REFUND SECURITY DEPOSIT	100.00
JUSTIN MEYERS	120069	REFUND SECURITY DEPOSIT	100.00
STEPHEN & LANA COLLINS	120070	REFUND OVERPAYMENT OF TAXES	108.95
GERALDINE TOBIN	120071	REFUND OVERPAYMENT OF TAXES	540.82
G.F.D. MANAGEMENT LTD.	120072	REFUND OVERPAYMENT OF TAXES	188.64
L. ELLSWORTH & DOROTHY STANLEY	120073	REFUND OVERPAYMENT OF TAXES	3,792.60
DR. EMILY URSELL	120074	MEDICAL EXAMINATION FEE	40.00
H3 DEVELOPMENT LTD.	120075	REFUND SECURITY DEPOSIT	608,000.00
CITY OF ST. JOHN'S	120076	REPLENISH PETTY CASH	102.98
BLACKMORE, DAVID	120077	RETIREMENT GIFT	250.00
S. JAMES BROWN	120078	RETIREMENT GIFT	250.00
BUTLER, DEBBIE	120079	RETIREMENT GIFT	250.00
CAROL FRENCH	120080	RETIREMENT GIFT	250.00
CASEY, CLARENCE	120081	RETIREMENT GIFT	250.00
GAMBERG, GERARD	120082	RETIREMENT GIFT	250.00

NAME	CHEQUE #	DESCRIPTION	AMOUNT
GOSSE, FRANK	120083	RETIREMENT GIFT	250.00
GRAHAM, KEVIN	120084	RETIREMENT GIFT	250.00
GREGORY HAMILTON	120085	RETIREMENT GIFT	250.00
DAVID HAMLYN	120086	RETIREMENT GIFT	250.00
KEITH HARDY	120087	RETIREMENT GIFT	250.00
MARIE HERLIDAN	120088	RETIREMENT GIFT	250.00
PATRICK KENT	120089	RETIREMENT GIFT	250.00
RANDY KING	120090	RETIREMENT GIFT	250.00
KIRKLAND, CAROL	120091	RETIREMENT GIFT	250.00
GEORGE LAYDEN	120092	RETIREMENT GIFT	250.00
MACKEY, PAUL	120093	RETIREMENT GIFT	250.00
RANDOLPH MASTERS	120094	RETIREMENT GIFT	250.00
MCGRATH, BRIAN	120095	RETIREMENT GIFT	250.00
MOORE, WILLIAM	120096	RETIREMENT GIFT	250.00
PAUL PERCHARD	120097	RETIREMENT GIFT	250.00
ANNE POWER	120098	RETIREMENT GIFT	250.00
POWELL, DAVE	120099	RETIREMENT GIFT	250.00
GARY POWER	120100	RETIREMENT GIFT	250.00
CAROL STRICKLAND	120101	RETIREMENT GIFT	250.00
WARFORD, JOHN	120102	RETIREMENT GIFT	250.00
ROBIN YETMAN	120103	RETIREMENT GIFT	250.00
CLARKE'S TRUCKING & EXCAVATING	120104	SNOW CLEARING	449.48
HEAD, BRIAN	120105	VEHICLE BUSINESS INSURANCE	274.31
CIBC MELLON GLOBAL SECURITIES	EFT000000014224	EMPLOYEE DEDUCTIONS	6,139.18
PUBLIC SERVICE CREDIT UNION	EFT000000014225	PAYROLL DEDUCTIONS	5,141.50
NEWFOUNDLAND EXCHEQUER ACCOUNT	EFT000000014226	REGISTRATION OF EASEMENT	144,816.75
IRVING OIL MARKETING GP	EFT000000014227	GASOLINE & DIESEL PURCHASES	2,607.84
NEWFOUNDLAND POWER	EFT000000014228	ELECTRICAL SERVICES	53,055.17
SMITH STOCKLEY LTD.	EFT000000014229	PLUMBING SUPPLIES	1,416.83
PARTS FOR TRUCKS INC.	EFT000000014230	REPAIR PARTS	8,205.04
HARVEY'S TRAVEL AGENCY LTD.	EFT000000014231	AIRFARE COSTS	615.61
BROWN, GARY	EFT000000014232	TRAVEL ADVANCE	1,615.17
CRANE, CRAIG	EFT000000014233	TRAVEL ADVANCE	2,291.04
JENNIFER TIPPLE	EFT000000014234	TRAVEL ADVANCE	2,613.70
MAX ARTS ATHLETICS WELLNESS	EFT000000014235	REAL PROGRAM	3,740.66
GRAND CONCOURSE AUTHORITY	EFT000000014236	MAINTENANCE CONTRACTS	706.75
NEWFOUNDLAND POWER	EFT000000014237	ELECTRICAL SERVICES	90,144.63
SMITH STOCKLEY LTD.	EFT000000014238	PLUMBING SUPPLIES	1,168.83
CHRIS HAYWARD	EFT000000014239	EMPLOYMENT RELATED EXPENSES	467.10
JANES, SEAN	EFT000000014240	EMPLOYMENT RELATED EXPENSES	1,495.59
MCLOUGHLAN SUPPLIES LTD.	EFT000000014241	ELECTRICAL SUPPLIES	2,449.63
ACKLANDS-GRAINGER	EFT000000014242	INDUSTRIAL SUPPLIES	458.05
AFONSO GROUP LIMITED	EFT000000014243	SEWER INSPECTIONS	828.00
RBC INVESTOR & TREASURY SERVICES	EFT000000014244	CUSTODY FEES	718.75
ACTION CAR AND TRUCK ACCESSORIES	EFT000000014245	AUTO PARTS	923.25

NAME	CHEQUE #	DESCRIPTION	AMOUNT
HOPE ENGLAND	EFT000000014246	INSTRUCTOR FEE	108.84
CATHY CARROLL	EFT000000014247	INSTRUCTOR FEE	322.02
GLEN BARRY	EFT000000014248	INSTRUCTOR FEE	217.68
APEX CONSTRUCTION SPECIALTIES INC.	EFT000000014249	REPAIR PARTS	292.56
ASHFORD SALES LTD.	EFT000000014250	REPAIR PARTS	744.58
ATLANTIC PURIFICATION SYSTEM LTD	EFT000000014251	WATER PURIFICATION SUPPLIES	10,962.97
TOYS "R" US CANADA LTD	EFT000000014252	SUPPLIES - RECREATION PROGRAMS	114.99
AUTOMOTIVE SUPPLIES 1985 LTD.	EFT000000014253	AUTO SUPPLIES	421.14
BABB SECURITY SYSTEMS	EFT000000014254	SECURITY SERVICES	136.85
KELLOWAY CONSTRUCTION LIMITED	EFT000000014255	CLEANING SERVICES	9,487.50
RDM INDUSTRIAL LTD.	EFT000000014256	INDUSTRIAL SUPPLIES	319.74
HERCULES SLR INC.	EFT000000014257	REPAIR PARTS	343.03
BATTLEFIELD EQUIPMENT RENTALS	EFT000000014258	RENTAL OF EQUIPMENT	4,238.90
STAPLES THE BUSINESS DEPOT - MP	EFT000000014259	OFFICE SUPPLIES	70.48
TOWN OF CONCEPTION BAY SOUTH	EFT000000014260	GARBAGE COLLECTION	500.00
BELBIN'S GROCERY	EFT000000014261	CATERING SERVICES	80.93
SMS EQUIPMENT	EFT000000014262	REPAIR PARTS	882.16
TONY'S TAILOR SHOP	EFT000000014263	PROFESSIONAL SERVICES	250.70
PIK-FAST EXPRESS INC.	EFT000000014264	BOTTLED WATER	14.50
ROCKWATER PROFESSIONAL PRODUCT	EFT000000014265	CHEMICALS	3,088.62
NEWCAP BROADCASTING LTD.	EFT000000014266	PUBLIC ANNOUNCEMENTS	869.40
BLACK & MCDONALD LIMITED	EFT000000014267	PROFESSIONAL SERVICES	22,142.29
EC BOONE LTD.	EFT000000014268	REFUND SECURITY DEPOSIT	180.00
SPLASHABLES INC	EFT000000014269	RECREATION SUPPLIES	939.03
SCMA NL.	EFT000000014270	MEMBERSHIP RENEWAL	454.25
FARRELL'S EXCAVATING LTD.	EFT000000014271	ROAD GRAVEL	7,896.89
JLG TRANSPORTATION LTD.	EFT000000014272	TAXI SERVICES	205.75
FLAGHOUSE INC	EFT000000014273	RECREATIONAL SUPPLIES	1,723.32
WOOD ENVIRONMENT & INFRASTRUCTURE SC	EFT000000014274	PROFESSIONAL SERVICES	68,105.63
ATLANTIC TRAILER & EQUIPMENT	EFT000000014275	REPAIR PARTS	68.98
CABOT BUSINESS FORMS AND PROMOTIONS	EFT000000014276	OFFICE SUPPLIES	3,875.50
NEW WORLD FITNESS	EFT000000014277	MEMBERSHIP DUES	124.13
AIR LIQUIDE CANADA INC.	EFT000000014278	CHEMICALS AND WELDING PRODUCTS	4,067.85
HISCOCK'S SPRING SERVICE	EFT000000014279	HARDWARE SUPPLIES	375.91
COASTAL DOOR & FRAME LTD	EFT000000014280	DOORS/FRAMES	339.25
ROGERS COMMUNICATIONS CANADA INC.	EFT000000014281	DATA & USAGE CHARGES	290.95
NORTH ATLANTIC SYSTEMS	EFT000000014282	REPAIR PARTS	515.48
MAC TOOLS	EFT000000014283	TOOLS	981.69
CBCL LIMITED	EFT000000014284	PROFESSIONAL SERVICES	776.25
CLARKE'S TRUCKING & EXCAVATING	EFT000000014285	SNOW CLEARING	25,617.19
DULUX PAINTS	EFT000000014286	PAINT SUPPLIES	951.27
COLONIAL GARAGE & DIST. LTD.	EFT000000014287	AUTO PARTS	1,646.03
CONSTRUCTION SIGNS LTD.	EFT000000014288	SIGNAGE	189.18
THE TAILOR SHOP	EFT000000014289	PROFESSIONAL SERVICES	25.30
COUNTER CORNER LTD.	EFT000000014290	BUILDING SUPPLIES	524.18

NAME	CHEQUE #	DESCRIPTION	AMOUNT
COUNTRY TRAILER SALES 1999 LTD	EFT000000014291	REPAIR PARTS	288.28
MAXXAM ANALYTICS INC.,	EFT000000014292	WATER PURIFICATION SUPPLIES	304.75
CRANE SUPPLY LTD.	EFT000000014293	PLUMBING SUPPLIES	1,113.03
JAMES G CRAWFORD LTD.	EFT000000014294	PLUMBING SUPPLIES	3,543.43
SHU-PAK EQUIPMENT INC.	EFT000000014295	REPAIR PARTS	35.14
CUMMINS CANADA ULC	EFT000000014296	REPAIR PARTS	3,285.84
CRAWFORD & COMPANY CANADA INC	EFT000000014297	ADJUSTING FEES	1,221.00
DICKS & COMPANY LIMITED	EFT000000014298	OFFICE SUPPLIES	1,259.00
MIC MAC FIRE & SAFETY SOURCE	EFT000000014299	SAFETY SUPPLIES	5,564.62
EAST COAST HYDRAULICS	EFT000000014300	REPAIR PARTS	350.62
VOKEY'S JANITORIAL SERVICE	EFT000000014301	JANITORIAL SERVICES	568.10
REEFER REPAIR SERVICES (2015) LIMITED	EFT000000014302	REPAIR PARTS	11,417.96
DOMINION RECYCLING LTD.	EFT000000014303	PIPE	687.70
THYSSENKRUPP ELEVATOR	EFT000000014304	ELEVATOR MAINTENANCE	86.25
GOODLIFE FITNESS	EFT000000014305	FITNESS MEMBERSHIP	453.47
CAHILL TECHNICAL SERVICES	EFT000000014306	PROFESSIONAL SERVICES	80,188.40
CANADIAN TIRE CORP.-HEBRON WAY	EFT000000014307	MISCELLANEOUS SUPPLIES	25.29
CANADIAN TIRE CORP.-MERCHANT DR.	EFT000000014308	MISCELLANEOUS SUPPLIES	826.75
CANADIAN TIRE CORP.-KELSEY DR.	EFT000000014309	MISCELLANEOUS SUPPLIES	260.98
ROGERS COMMUNICATIONS CANADA INC.	EFT000000014310	DATA & USAGE CHARGES	30,762.95
WINNIE GLAVINE	EFT000000014311	INSTRUCTOR FEE	380.94
EAST CHEM INC.	EFT000000014312	CHEMICALS	1,775.03
EASTERN MEDICAL SUPPLIES	EFT000000014313	MEDICAL SUPPLIES	495.65
ENVIROMED ANALYTICAL INC.	EFT000000014314	REPAIR PARTS AND LABOUR	977.28
COMMUNITY SECTOR COUNCIL	EFT000000014315	LUNCHEON	96.00
HOME DEPOT OF CANADA INC.	EFT000000014316	BUILDING SUPPLIES	1,052.30
EMERGENCY REPAIR LIMITED	EFT000000014317	AUTO PARTS AND LABOUR	139,216.82
SSQ INSURANCE COMPANY INC.	EFT000000014318	PAYROLL DEDUCTIONS	5,270.23
FRESHWATER AUTO CENTRE LTD.	EFT000000014319	AUTO PARTS/MAINTENANCE	7,142.64
MARY KENNEDY	EFT000000014320	INSTRUCTOR FEE	657.58
PRINCESS AUTO	EFT000000014321	MISCELLANEOUS ITEMS	78.93
BURSEY CLEANERS LIMITED	EFT000000014322	CLEANING SERVICES	20,845.58
GLOBALSTAR CANADA SATELLITE CO	EFT000000014323	SATELLITE PHONES	367.95
BOOMIT	EFT000000014324	PROFESSIONAL SERVICES	586.50
WOLSELEY CANADA INC.	EFT000000014325	REPAIR PARTS	1,801.11
WESTLUND A DIVISION OF EMCO CORP.	EFT000000014326	REPAIR PARTS	3,593.09
STARGARDEN CORPORATION	EFT000000014327	PROFESSIONAL SERVICES	733.13
EASTERN PROPANE	EFT000000014328	PROPANE	161.00
HARRIS & ROOME SUPPLY LIMITED	EFT000000014329	ELECTRICAL SUPPLIES	367.27
HARVEY & COMPANY LIMITED	EFT000000014330	REPAIR PARTS	11,548.46
HARVEY'S OIL LTD.	EFT000000014331	PETROLEUM PRODUCTS	1,279.26
GUILLEVIN INTERNATIONAL CO.	EFT000000014332	ELECTRICAL SUPPLIES	338.34
CANADIAN LINEN & UNIFORM	EFT000000014333	MAT RENTALS	4,581.64
BRENNTAG CANADA INC	EFT000000014334	CHLORINE	38,997.96
GRAYMONT (NB) INC.,	EFT000000014335	HYDRATED LIME	18,029.29

NAME	CHEQUE #	DESCRIPTION	AMOUNT
HICKMAN MOTORS LIMITED	EFT000000014336	AUTO PARTS	34.44
MURRAY'S LANDSCAPE SERVICES LTD.	EFT000000014337	PROFESSIONAL SERVICES	310.50
HISCOCK RENTALS & SALES INC.	EFT000000014338	HARDWARE SUPPLIES	407.03
HOLDEN'S TRANSPORT LTD.	EFT000000014339	RENTAL OF EQUIPMENT	4,053.75
FLEET READY LTD.	EFT000000014340	REPAIR PARTS	1,703.15
TTI SALES & SERVICES INC.,	EFT000000014341	REPAIR PARTS	93.79
TELUS GOING MOBILE (WIRELESS)	EFT000000014342	CELLULAR SUPPLIES	321.96
SOURCE ATLANTIC INDUSTRIAL DISTRIBUTION	EFT000000014343	REPAIR PARTS	3,367.59
UNIVAR CANADA	EFT000000014344	CHEMICALS	7,990.11
BOOM IT CONSULTING	EFT000000014345	PROFESSIONAL SERVICES	575.00
GERALD PENNEY ASSOCIATES LIMITED	EFT000000014346	PROFESSIONAL SERVICES	12,598.25
SCOTIA RECYCLING (NL) LIMITED	EFT000000014347	TIPPING FLOOR FEES	162,673.64
ULINE	EFT000000014348	REPAIR PARTS	189.60
CERTIFIED LABS	EFT000000014349	CHEMICALS	912.76
DESJARDINS FINANCIAL SECURITY	EFT000000014350	PAYROLL DEDUCTIONS	679,478.18
UMBRELLA SECURITY	EFT000000014351	ALARM MONITORING	474.38
ISLAND HOSE & FITTINGS LTD	EFT000000014352	INDUSTRIAL SUPPLIES	18.57
CLEAN AIR SOLUTIONS	EFT000000014353	PROFESSIONAL SERVICES	1,684.75
YMCA OF NEWFOUNDLAND AND LABRADOR	EFT000000014354	MEMBERSHIP RENEWAL	1,914.00
TRANE CANADA CO.	EFT000000014355	REPAIR PARTS	346.24
VITALAIRE CUSTOMER CARE	EFT000000014356	MEDICAL SUPPLIES	230.37
BOSCH REXROTH CANADA CORP.	EFT000000014357	REPAIR PARTS	952.20
KAVANAGH & ASSOCIATES	EFT000000014358	PROFESSIONAL SERVICES	29,530.85
KEAN'S PUMP SHOP LTD.	EFT000000014359	REPAIR PARTS	380.31
WORK AUTHORITY	EFT000000014360	CLOTHING ALLOWANCE	359.94
KENT BUILDING SUPPLIES-STAVANGER DR	EFT000000014361	BUILDING MATERIALS	1,670.59
ADVOCATE PRINTING & PUBLISHING	EFT000000014362	OFFICE SUPPLIES	343.85
DILLON CONSULTING LTD.	EFT000000014363	PROFESSIONAL SERVICES	34,623.05
CENTINEL SERVICES	EFT000000014364	REPAIR PARTS	308.29
KERR CONTROLS LTD.	EFT000000014365	INDUSTRIAL SUPPLIES	344.86
WATER & ICE NORTH AMERICA	EFT000000014366	RECREATION SUPPLIES	2,351.75
MACKAY COMMUNICATIONS - CANADA, INC.	EFT000000014367	PROFESSIONAL SERVICES	2,062.52
CARMICHAEL ENGINEERING LTD.	EFT000000014368	PROFESSIONAL SERVICES	2,181.55
MARK'S WORK WEARHOUSE	EFT000000014369	PROTECTIVE CLOTHING	771.84
JT MARTIN & SONS LTD.	EFT000000014370	HARDWARE SUPPLIES	646.30
RECOLLECT SYSTEMS INC.,	EFT000000014371	SOFTWARE RENEWAL	13,900.71
DISTRIBUTION NOW	EFT000000014372	REPAIR PARTS	26.36
REXEL CANADA ELECTRICAL INC.,	EFT000000014373	REPAIR PARTS	4,283.75
JJ MACKAY CANADA LTD.	EFT000000014374	PARKING METER KEYS	15,088.01
MIKAN SCIENTIFIC INC.	EFT000000014375	CHEMICALS	291.01
CENTRAL REHAB INC.,	EFT000000014376	PROFESSIONAL SERVICES	440.00
GEORGE TRAINOR	EFT000000014377	PROFESSIONAL SERVICES	158.50
PRINTERS PLUS	EFT000000014378	TONER CARTRIDGE	184.00
WAJAX INDUSTRIAL COMPONENTS	EFT000000014379	REPAIR PARTS	102.05
NEWFOUNDLAND DISTRIBUTORS LTD.	EFT000000014380	INDUSTRIAL SUPPLIES	297.28

NAME	CHEQUE #	DESCRIPTION	AMOUNT
NL KUBOTA LIMITED	EFT000000014381	REPAIR PARTS	1,926.25
NEWFOUNDLAND & LABRADOR HOUSING CO	EFT000000014382	PROFESSIONAL SERVICES	151.80
TOROMONT CAT	EFT000000014383	AUTO PARTS	1,823.36
NORTH ATLANTIC PETROLEUM	EFT000000014384	PETROLEUM PRODUCTS	52,025.47
GCR TIRE CENTRE	EFT000000014385	TIRES	13,030.65
CA PIPPY PARK COMMISSION	EFT000000014386	PERMIT FEES	3,378.27
POWERLITE ELECTRIC LTD.	EFT000000014387	ELECTRICAL PARTS	91.94
K & D PRATT LTD.	EFT000000014388	REPAIR PARTS AND CHEMICALS	1,215.55
RIDEOUT TOOL & MACHINE INC.	EFT000000014389	TOOLS	328.16
NAPA ST. JOHN'S 371	EFT000000014390	AUTO PARTS	652.36
THE ROYAL GARAGE LIMITED	EFT000000014391	AUTO PARTS	417.81
ROYAL FREIGHTLINER LTD	EFT000000014392	REPAIR PARTS	456.24
S & S SUPPLY LTD. CROSSTOWN RENTALS	EFT000000014393	REPAIR PARTS	4,177.86
ST. JOHN'S BOARD OF TRADE	EFT000000014394	ADVERTISING	212.75
ST. JOHN'S PORT AUTHORITY	EFT000000014395	RENTAL OF QUARRY SITE	7,292.15
ST. JOHN'S TRANSPORTATION COMMISSION	EFT000000014396	CHARTER SERVICES	9,595.34
BIG ERICS INC	EFT000000014397	SANITARY SUPPLIES	528.40
SAUNDERS EQUIPMENT LIMITED	EFT000000014398	REPAIR PARTS	1,716.99
SANSOM EQUIPMENT LTD.	EFT000000014399	REPAIR PARTS	586.50
CHANDLER	EFT000000014400	CLOTHING ALLOWANCE	565.69
STEELFAB INDUSTRIES LTD.	EFT000000014401	STEEL	452.60
SUPERIOR OFFICE INTERIORS LTD.	EFT000000014402	OFFICE SUPPLIES	569.25
TRACTION DIV OF UAP	EFT000000014403	REPAIR PARTS	850.54
TULKS GLASS & KEY SHOP LTD.	EFT000000014404	PROFESSIONAL SERVICES	218.96
URBAN CONTRACTING JJ WALSH LTD	EFT000000014405	PROPERTY REPAIRS	10,350.00
FJ WADDEN & SONS LTD.	EFT000000014406	SANITARY SUPPLIES	882.05
WATERWORKS SUPPLIES DIV OF EMCO LTD	EFT000000014407	REPAIR PARTS	8,460.18
WEIRS CONSTRUCTION LTD.	EFT000000014408	STONE/ROAD GRAVEL	828.39
WINDCO ENTERPRISES LTD.	EFT000000014409	FLAGS	6,115.03
DAVID FRENCH	EFT000000014410	INSTRUCTOR FEE	326.52
DAVID TUCKER	EFT000000014411	INSTRUCTOR FEE	183.75
BRENDA FARDY	EFT000000014412	INSTRUCTOR FEE	326.52
BASIL WALSH	EFT000000014413	INSTRUCTOR FEE	326.52
VERNA SMITH	EFT000000014414	INSTRUCTOR FEE	316.40
BOYD SMITH	EFT000000014415	INSTRUCTOR FEE	316.40
DR. JOHN JANES	EFT000000014416	MEDICAL EXAMINATION FEE	20.00
CHARLOTTE FOWLOW	EFT000000014417	INSTRUCTOR FEE	90.70
EASTCOM INC.	EFT000000014418	REPAIR PARTS	919.94
STAPLES THE BUSINESS DEPOT - KELSEY DR	EFT000000014419	OFFICE SUPPLIES	673.87
ACE CLEANING COMPANY	EFT000000014420	CLEANING SERVICES	26,096.14
CANADIAN HOME BUILDERS' ASSOCIATION	EFT000000014421	REGISTRATION FEE	1,150.00
BRENDAN TRAVERSE	EFT000000014422	INSTRUCTOR FEE	362.80
ANDREA CLANCEY	EFT000000014423	INSTRUCTOR FEE	294.80
SOBEYS ROPEWALK LANE	EFT000000014424	MISCELLANEOUS SUPPLIES	205.35
KROWN PROPERTY INVESTMENTS	EFT000000014425	APPLIANCES	207.00

NAME	CHEQUE #	DESCRIPTION	AMOUNT
KATHRYN SIMONSEN	EFT000000014426	INSTRUCTOR FEE	244.89
PROTEK INDUSTRIES LIMITED	EFT000000014427	REPAIR PARTS	834.90
GFL ENVIRONMENTAL INC.	EFT000000014428	PROFESSIONAL SERVICES	2,460.29
LESLEY JANES	EFT000000014429	INSTRUCTOR FEE	544.20
BRIAN FINN	EFT000000014430	INSTRUCTOR FEE	400.00
JEAN BARRY	EFT000000014431	INSTRUCTOR FEE	290.24
CLARITY CONFERENCING INC.	EFT000000014432	NPH CONFERENCE CALLS	31.96
GAMBERG, MIKE	EFT000000014433	VEHICLE BUSINESS INSURANCE	246.10
BROWNE, JANET	EFT000000014434	EMPLOYMENT RELATED EXPENSES	169.58
MACDONALD, WILLIAM	EFT000000014435	EMPLOYMENT RELATED EXPENSES	60.00
WILLIAMS, KEITH	EFT000000014436	MILEAGE	62.84
WALSH, MARY	EFT000000014437	EMPLOYMENT RELATED EXPENSES	51.18
WELLS, SHERRY	EFT000000014438	VEHICLE BUSINESS INSURANCE	381.95
ROBYN DOBBIN	EFT000000014439	MILEAGE	34.79
TRAVERSE, SHELLEY	EFT000000014440	EMPLOYMENT RELATED EXPENSES	1,213.25
DEANNE HARPER	EFT000000014441	VEHICLE BUSINESS INSURANCE	78.20
BRUCE PEARCE	EFT000000014442	EMPLOYMENT RELATED EXPENSES	267.05
KRISTA BABIJ	EFT000000014443	MILEAGE	38.92
KRISTA WALSH	EFT000000014444	CLOTHING ALLOWANCE	99.99
GARRETT DONAHER	EFT000000014445	EMPLOYMENT RELATED EXPENSES	258.75
MIKE ADAM	EFT000000014446	MILEAGE	100.69
KNOX, BRUCE	EFT000000014447	MILEAGE	61.39
HARRIS CANADA SYSTEMS INC.	EFT000000014448	ELECTRICAL SUPPLIES	579.28
HANLON SERVICES	EFT000000014449	PROFESSIONAL SERVICES	552.00
HAWKTREE SOLUTIONS	EFT000000014450	RECREATION SUPPLIES	1,712.60
SALTWIRE, THE TELEGRAM, BOUNTY PRINT	EFT000000014451	ADVERTISING	6,671.11
VALLEN	EFT000000014452	REPAIR PARTS	736.88
AVALON ANALYTICS	EFT000000014453	PROFESSIONAL SERVICES	532.70
GRIFFITHS INVESTMENTS LTD.	EFT000000014454	PROFESSIONAL SERVICES	5,232.27
IGGY'S CLEANING SERVICES LTD.	EFT000000014455	CLEANING SERVICES	10,902.00
ESCRIBE SOFTWARE	EFT000000014456	SOFTWARE RENEWAL	51,635.00
WFC PROPERTY SERVICED LTD	EFT000000014457	PROFESSIONAL SERVICES	6,440.00
WORKSITE SAFETY COMPLIANCE CENTRE INC	EFT000000014458	TDG CERTIFICATION	137.77
GRAYBAR CANADA AUTOMATION CONTROLS	EFT000000014459	REPAIR PARTS	1,826.28
BIRD CONSTRUCTION GROUP	EFT000000014460	PROGRESS PAYMENT	99,245.00
TOTAL: \$			3,166,041.84

BID APPROVAL NOTE

Bid #	2019042		
Bid Name	Janitorial Services - City Buildings (Group 4)		
Department	Public Works	Division	City Buildings
Budget Code	2494-52397		
Source of Funding	<input checked="" type="radio"/> Operating <input type="radio"/> Capital <input type="radio"/> Multiyear Capital		
Purpose	To provide janitorial services for Non Profit Housing and St. John's Regional Fire Department.		
Results	<input checked="" type="radio"/> As attached <input type="radio"/> As noted below		
	Vendor Name		Bid Amount
Expected Value	<input type="radio"/> As above <input checked="" type="radio"/> Value shown is an estimate only for a 3 year period. The City does not guarantee to buy any specific quantities or dollar value.		
Contract Duration	Two year plus one one year extension		
Bid Exception	<input checked="" type="radio"/> None <input type="radio"/> Contract Award Without Open Call <input type="radio"/> Professional Services		
Recommendation	It is recommended to award this Open Call to Philrobben Janitorial Limited \$ 346,348.80 (HST Included). The lowest cost submission meeting specifications as per The Public Procurement Act.		
Supply Chain Buyer	John Hamilton		
Supply Chain Manager		Date	2019/03/15
Deputy City Manager*		Date	

*Only required for a bid exception (contract award without open call or professional services).

ST. JOHN'S

2019042

Janitorial Services - City Buildings (Group 4)

Closing Date: Friday, March 08, 2019

<u>Vendor</u>	<u>City/Province</u>	<u>Submission Name</u>	<u>Unofficial Value or Notes</u>
PHILROBBEN JANITORIAL LIMITED	Paradise, NEWFOUNDLAND	Submission 1	\$115,449.60
ACE Cleaning Limited	Goulds, NL.	Submission 1	\$133,129.18
Kelloway Construction Limited	Portugal Cove -St. Philips', Newfoundland & Labrador	Submission 1	\$135,642.50
ServiceMaster Clean	St John's, NL	Submission 1	\$164,574.84
Bursey Cleaners(2010) Limited	St John's, NL	Submission 1	\$193,241.40