



## City of St. John's Corporate and Operational Policy

**Policy:** 03-05-09 Ethics

**Status:**

**Issued By:** Chief Commissioner and City Solicitor

**Revision No:** 1

**Revision Date:**

**Date of Original Council**

**Approval:** 2000/07/11

**Rescind Date:**

**Index:** 03 Human Resources

**Section:** 05 Employee Conduct

**Title:** 09 Ethics

---

### **Purpose**

To provide a code of ethical conduct for Employees of the City of St. John's.

### **Policy Statement**

Employees of the City of St. John's shall:

1. Consider the public interest above individual, group or social interest so as to use their positions as an opportunity to serve society.
2. Recognize that government service is a public trust that imposes responsibility to conserve public resources, funds, and materials.
3. Never offer, give or accept gifts, favours or services that might tend to influence the discharge of their duties.
4. Never use their position to secure advantage or favour for self, family or friends.
5. Never disclose confidential information gained by reason of position or use such information for personal gain.
6. Never make recommendations on any matter that involves a business in which there is a

personal, direct or indirect, financial interest.

7. Never be involved in the inspection or review of work arising out of supplementary employment which requires a City permit.

**Application**

**Responsibilities**

All employees.

**Definitions**

**References/Appendix**

**Monitoring and Contravention**

**Approvals**

Originally obtained from a memorandum; Special Meeting of Council, July 11, 2000.

**Review Period**

**Available to Public**

- ☐ Yes
- ☐ No