ST. JOHN'S

City of St. John's
Corporate and Operational Policy

Policy: 09-05-03   Commissions of Artwork

Status:
Issued By: Arts Advisory Committee

Revision No:
Revision Date:

Date of Original Council
Approval: 2002/06/17

Rescind Date:

Index: 09 Community Service
Section: 05 Culture
Title: 03 Commissions of Artwork

Purpose
For instances where the City commissions a new piece of art work, the following process is recommended:

Policy Statement
Commission Process

1. Maximum funding requirements for the cost of the artwork and the competition will be determined before the competition is called. This figure will be circulated with the competition call.

2. Terms of reference will be developed by City staff, a representative of the Arts Advisory Committee and if required, other appropriate people such as an architect.

3. An open invitation will be sent out to interested artists, art organizations and the local media well in advance of the competition closing date.

4. The City Clerk's Department will appoint a jury consisting of local artists and art community members knowledgeable about art and generally accepted and recognized as peers within the media as called for in the commission, a sponsor and architect where appropriate, and City representatives. The Jury will act with an autonomous status reporting to Council.

5. The Jury will hold an information session for artists.

6. If appropriate and warranted, short listed artists may be requested to submit a maquette or other visual representation. A fee, separate from the commission fee, will be paid for all maquettes. This will be taken into account when developing the Terms of Reference and determining the budget for the project.

7. An opportunity may be provided for the public to view short listed submissions.

8. The jury will make the final decision regarding the awarding of the commission.

Application

Responsibilities
City Clerk, Arts Advisory Committee.

Definitions

References/Appendix

Monitoring and Contravention

Approvals
Arts Advisory Committee report - May 16, 2002; Regular Meeting of Council - June 17, 2002.

Review Period

Available to Public

○ Yes
○ No